

**Rajarshi Shahu Mahavidyalaya Autonomous, Latur**

**Syllabus**

**(2020-2021)**

**Under- CBCS**

**Communicative English**

**(Ability Enhancement Compulsory Course)**

**UG First year**

**(Semester Pattern)**

**(MCQ + Theory)**

**w.e.f. 2019-20**

## **1. Introduction**

English communication skill plays a vital role in the smooth functioning of an organization. The need to impart communicative skills has assumed great importance. A realization of this need by our college has led the Dept of English to play a multidisciplinary role. English is taught and learnt in many different ways so to cover various views. Communicative English is introduced compulsorily to first and second year UG classes of Arts, Commerce, Science, Bio-technology and Information and Communication Technology (IT) streams. In Communicative English, for the first year of UG classes, the content of the course is a judicious combination of Phonetics and Grammar aiming to imparting written communication skills.

## **2. Title of Course**

**Communicative English I & II**

**(Compulsory Course)**

## **3. Objectives of the Course**

- i) To enhance learner's communication skills by giving adequate exposure through classroom teaching and language lab in listening and speaking skills and the related sub-skills.
- ii) To create learner's confidence in oral and interpersonal communication by reinforcing the basics of pronunciation.
- iii) To help learners to recognize and make use of sentence structures in spoken English.

## **Course Outcomes**

Students will develop functional knowledge of English. They will be confident at Listening (comprehending), speaking, reading and writing skills. Students will demonstrate the oral communication skills needed to participate in a conversation that builds knowledge collaboratively: listening carefully and respectfully to others' viewpoints; articulating their own ideas and questions clearly; and situating their own ideas while facing real life problems. Thus, students will be able to increase confidence in speaking publicly. Students will be able to prepare, organize, and deliver an engaging oral presentation. Students will become accomplished and active readers. They can appreciate ambiguity and complexity, and who can articulate their own interpretations. Students will be able to write effectively for a variety of professional and social settings. They will practice writing as a process of motivated inquiry. They will demonstrate an ability to revise for content and edit for grammatical and stylistic clarity. And they will develop an awareness of and confidence in their own voice as a writer.

**4. Advantages of the Course** Today, functional knowledge of English is one of the most prized possessions. This course will help the learners to be a versatile communicator. In every profession, the people good at English are on high demand. English is window on the modern world hence the knowledge of English will make the learners fit to survive in this ever competitive world. Further, it will broaden the horizons of the seekers of higher education to avail the new opportunities in every walk of life.

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|--|---|
| <b>5. Duration of Course</b>   | 02years (04 Semesters)                        |
| <b>6. Eligibility of the course</b>  | Passing 12 <sup>th</sup> Std                  |
| <b>7. Strength of Students</b>   | As per UGC/College rules                      |
| <b>8. Fees for course</b>  | As per UGC/College rules                      |
| <b>9. Period of the course</b>   | (From Sem I to Sem IV)                        |
| <b>10. Admission/ Selection procedure</b>  | As per UGC/College rules                      |
| <b>11. Teachers' Qualification</b>   | As per UGC rules                              |
| <b>12. Standard of Passing</b>   | As per UGC/College rules                      |
| <b>13. Nature of Question Paper with Scheme of Marking</b>                       | Included in the syllabus                      |
| <b>14. One CD of the final syllabus along with two hard copies of the Course</b> |   |
| <b>15. List of Books recommended</b>   | Included in the syllabus                      |
| <b>16. List of Laboratory Equipments, Instruments, Measurements etc.</b>         |   |
|  | Day Light Projector with screen, Language-Lab |
| <b>17. Rules and regulations of ordinance if any</b>                             |   |
| <b>18. Medium of the language</b>  | English                                       |
| <b>19. Structure of the course</b>   | Semester System                               |
| <b>20. Allotment of Workload (Theory/ Practical)</b>                             | As per UGC/College rules                      |
| <b>21. Staffing Pattern</b>  | As per UGC/College rules                      |
| <b>22. Intake capacity of Students</b>   | As per UGC/College rules                      |
| <b>23. Paper Duration</b>  |   |
| <b>24. To be introduced from</b>   | June 2019                                     |

# Rajarshi Shahu Mahavidyalaya, Latur

(Autonomous College)

UG I and II

Semester Pattern

## Curriculum of Communicative English (Compulsory Course)

| Class                | Semester | Course Code | Course Title               | Lectures |       | Marks | Credits |
|----------------------|----------|-------------|----------------------------|----------|-------|-------|---------|
|                      |          |             |                            | Per Week | Total |       |         |
| U G<br>First<br>Year | I        | U-COE 101   | Communicative English - I  | 04       | 50    | 50    | 02      |
|                      | II       | U-COE 201   | Communicative English – II | 04       | 50    | 50    | 02      |

### U G First Year (Semester-I)

Course Code- U-COE-101

Course Title – Communicative English -I

Max. Marks: 50

Total Lectures:50

Lectures:40

Credits: 02

Practical: 10

### Learning Objectives:

1. To enhance learner's communication skills by giving adequate exposure (use of language lab) in listening and speaking skills and the related sub-skills.
2. To create learner's confidence in oral and interpersonal communication by reinforcing the basics of pronunciation.
3. To help learners to recognize and make use of sentence structures in English

### Course Outcomes:

- i) Students will be aware of listening and speaking skills and the related sub-skills. They can focus a lot on listening style to be the better speaker of English language
- ii) Students can realize the proper style of English for oral communication and can use words and sentences with proper accent and intonation.
- iii) Students will speak English by using proper sentence structures

The paper has three units to be done in each semester.

### Unit-I Oral Communication 1

1. The notion of formal and informal communication situations

**Formal Situations** – Greetings, Talking with - Principal, Government officer, doctor, bank officers and employees, and college guests,

**Informal Situations** - Greetings, Talking with - parents, siblings, other family members, relatives, friends, and neighbors

2. Formal, informal and functional expressions
3. Recognizing (in listening) and appropriately using (in speaking/writing) formal and informal expressions

**Unit-II      Practical Phonetics 1**

1. The IPA symbols and the sounds of English
2. The Speech Organs
3. Classification of English Sounds

**Unit-III      Basic Grammar 1**

- i) Word class
- ii) Tense / Verb Forms
- iii) Articles, Prepositions

**Unit-IV      Précis Writing**

- i) Introduction of précis writing
- ii) Examples of précis writing

**Practical**

Students should make a recording of the lessons learnt in a CD and submit it to the department as per the instructions given by the teacher.

**Reference Books**

1. Balasubramaniam, T. 1981. A Textbook of Phonetics for Indian Students. New Delhi: Macmillan
2. Sethi, J. & P. V. Dhamija, 1997. A Course in Phonetics and Spoken English. New Delhi, Prentice-Hall
3. Crystal, David. 1985. Rediscover Grammar with David Crystal . Longman
4. Bakshi, R. N. A Course in English Grammar . Orient Longman
5. Dwivedi, R.K. and A. Kumar. Macmillan Foundation English Published by Macmillan India Ltd.

# **Rajarshi Shahu Mahavidyalaya, Latur**

**(Autonomous)**

**U G First Year (Semester-II)**

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**Course Code- U-COE-201**

**Course Title – Communicative English -II**

**Max. Marks: 50**

**Credits: 02**

**Total Lectures:**

**Lectures:**

**Practical:**

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## **Learning Objectives:**

1. To enhance learner's communication skills by giving adequate exposure (use of language lab) in listening and speaking skills and the related sub-skills.
2. To create learner's confidence in oral and interpersonal communication by reinforcing the basics of pronunciation.
3. To help learners to recognize and make use of sentence structures in English

## **Course Outcomes:**

- i) Students will be aware of listening and speaking skills and the related sub-skills. They can focus a lot on listening style to be the better speaker of English language
- ii) Students can realize the proper style of English for oral communication and can use words and sentences with proper accent and intonation.
- iii) Students will speak English by using proper sentence structures

## **Unit I Oral Communication 2**

1. Dialogues (formal and informal)
2. Monologues (formal and informal) – self-introduction (name, class, schooling, family information in detail, aims and objectives, hobbies, likes –dislikes, future plans), short stories,

To be assessed through MCQ, short /long answer questions.

## **Unit II Practical Phonetics 2**

1. Word Accent (11 rules), accent rules of the past/present and plural forms of the words.
2. Transcription
3. Intonation patterns (Falling and Rising)

To be assessed through MCQ, short /long answer questions.

### **Unit III      Basic Grammar 2**

1. Basic Clause types (S V O C A)
2. Kinds of sentences (Simple, Compound, Complex etc)
3. Common Errors

### **Unit-IV      Explanatory Writing**

- i) An Important Person I Know about
- ii) At Library
- iii) Food I don't like
- iv) What I know about an animal?
- v) Who I will be in the future?

### **Practical**

Students should make a recording of the lessons learnt in a CD and submit it to the department as per the instructions given by the teacher.

### **Reference Books:**

1. Balasubramaniam, T. 1981. A Textbook of Phonetics for Indian Students. New Delhi: Macmillan
2. Sethi, J. & P. V. Dhamija, 1997. A Course in Phonetics and Spoken English. New Delhi, Prentice-Hall
3. Crystal, David. 1985/ Rediscover Grammar with David Crystal . Longman
4. Bakshi, R. N. A Course in English Grammar . Orient Longman