

Rajarshi Shahu Mahavidyalaya, Latur

(Autonomous)

Structured Work Plan for Teaching

(2019 to 2020)

Department of Public Administration

Name of the Teacher: Dr. Priti Pohekar, Asso. Prof.

1. Details of Classes to be taught

Sr. No.	Class	Semester	Course	Paper
1	B.A. I	II	IV	Indian Administration
2	B.A. II	IV	VII VIII	Human Resource Management - II Administrative Wings and Developmental Schemes
3	B.A. III	VI	XII XIII	Urban Local Self Government (In Maharashtra) Trends in Public Administration Studies

Summary of Lesson Plan

Class : B.A. I (Second Semester)

IV. Law and Order Administration

Course Code: U-UPA-224

Sr. No.	Unit and Chapter to be covered	Date	No. of Lectures
1.	Law & Order: Meaning, Elements	11/12/2019 to	6
	a) Home Affairs Ministry	19/12/2019	
	b) Secretariat of Home Affairs: Structure		
2	Evolution of Indian Administration		
	a) Sindhu Culture : Urban Governance		2
	b) Vedic Period: Gram	20/12/2019 to	2
	c) Maurya Period : Council of Minister	21/12/2019	2
	d) Mughal Period : Revenue System	26/12/2019 to	2
	e) British Period : Administrative Set up on India	27/12/2019	2
		28/12/2019 to	
3	Revenue Administration	01/01/2019	3
	a) Ministry of Revenue	02/12/2019 to	3
	b) Directorate of Revenue: Structure & Hierarchy	03/01/2020	
		04/01/2020 to	4
	c) District Collector	08/01/2020	
4	Police & Prison Administration		4
	a) CBI & CID	09/01/2020 to	
	b) Director of Police, Maharashtra: Structure, Functions	11/01/2020	4
		15/01/2020 to	
	c) District Superintendent of Police	17/01/2020	2
	d) District Prison Officer		2
5	Administrative Reforms: Meaning &	18/01/2020 to	2

	Significance	25/01/2020	
	a) Administrative Reforms Commission-I		4
	b) Administrative Reforms Commission-	29/01/2020 to 04/04/2020 05/02/2020 to 08/02/2020 12/02/2020 to 13/02/2020 14/02/2020 to 15/02/2020 06/03/2020 to 07/03/2020 13/03/2020 to 19/03/2020 20/03/2020 to 26/03/2020	4

Class: B.A. II (Fourth Semester)

VIII. Administrative Wings and Developmental Schemes

Course Code: U-UPA-424

Sr. No.	Unit and Chapter to be covered	Date	No. of Lectures
1	Law & Order -I : Police Administration	9/12/2019	2
	a) Divisional Commissioner	10/12/2019	2
	b) District Collector	16/12/2019 to	4
	c) Tahasildar	19/12/2019	2
	d) Talathi	23/12/2019	2
2	Law & Order – II: Police Administration	24/12/2019	2
	i) Hierarchy	30/12/2019	2
	ii) Director General of Police	31/12/2019	2
	iii) District Superintendent of Police	06/01/2020	2
	iv) Superintendent of District Prison	07/01/2020	2
	v) Police Sub-Inspector	13/01/2020	2
3	District & Taluka Court: Composition & Powers	14/01/2020 20/01/2020 to	6
4	Developmental Schemes	27/01/2020	4
	a) Health: The National Urban Health Mission	28/01/2020 to	2
	b) Rural Development: Jalyukt Shivar Yojana	03/02/2020 04/02/2020	2
	c) Rajiv Gandhi Awas Yojana	10/02/2020	
	d) Employment: Mahatma Gandhi National Rural Employment Guarentee Scheme	11/02/2020 17/02/2020	2
	e) Human Resource Development: Midday	18/02/2020	2

	Meal Scheme		2
	f) Women & Child Empowerment: Sukanya SamridhiYojana	09/03/2020	2
	g) Financial Development: Jan-dhan Yojana	10/03/2020 16/03/2020	2
	e) Sanitation: Swachha Bhart Abhiyan	17/03/2020	
	h) Information Technology: Adhar		

Class: B.A. II (Fourth Semester)

VII Human Resource Management – II

Course Code: U-UPA-423

Sr. No.	Unit and Chapter to be covered	Date	No. of Lectures
1	Employer-Employee Relations: Importance of	09/12/2019 to 18/01/2020	12
2	Employee Organization Human Resources – Development and Stress Management	24/01/2020 to 07/03/2020	12

Class : B.A. III (Sixth Semester)

XII. Urban Local Self Government (In Maharashtra}

Course Code: U-UPA-625

Sr. No.	Unit and Chapter to be covered	Date	No. of Lectures
1	Urbanization : Meaning, Reasons, Effects	09/12/2019 to 17/12/2019	6
2	74th Constitutional Amendment	18/12/2019 to 30/12/2019	6
3	Urban Local Self Government: Composition & Functions	26/12/2019 to 01/01/2020	12
		02/01/2020 to 07/01/2020	Periods
	a. Municipal Corporation	08/01/2020 to 13/01/2020	
	b. Municipalities	14/01/2020 to 21/01/2020	3
	c. Nagar Panchayat	22/01/2020 to 27/01/2020	3
	d. Cantonment Board	28/01/2020 to 30/01/2020	3
4	Problems of Urban Local Self Government	03/02/2020 to 05/02/2020	3
	a. Slums	06/02/2020 to 11/02/2020	
	b. Waste Management	12/02/2020 to 19/02/2020	3
	c. Water Crisis	09/03/2020 to 12/03/2020	3
	d. Traffic & Transport	16/03/2020 to 19/03/2020	3
5	Urban Development Programme		3
	a. SMART City		
	b. AMRUTH		4
	c. Housing for All (Urban)		4
	Field Visit		4

Class : B.A. III (Sixth Semester)

XIII. Trends in Public Administration Studies

Course Code: U-UPA-626

Sr. No.	Unit and Chapter to be covered	Date	No. of Lectures
1	Development Administration	13/12 to 14/12/2019	
	a. Meaning, Characteristics	20/12/ to 21/12/2019	4
	b. Nature, Functions	27/12/ to 28/12/2019	4
2	Disaster Administration	03/01 to 04/01/2020	
	a. Concept	10/01 to 11/01/2020	4
	b. Disaster Administration Machinery (National, State, District)	17/01 to 18/01/2020	4
3	Environment Administration	24/01 to 07/02/2020	
	a. Meaning, Nature & Importance	08/02 to 14/02/2020	4
	b. Sustainable Development	15/02/2020 to	4
4	New Public Management	06/03/2020	8
	Meaning, Nature, Scope, Characteristics		
5	People's Participation	07/03/2020 to	4
	a. Governance	13/03/2020	4
	b. Lokpal	13/03/2020 to	
	Challenges before Public Administration	14/03/2020	
	a. Administrative Culture		3
	b. New Public Service	20/03/2020 to	3
	c. Job Satisfaction Field Visit	21/03/2020	3

