Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)
Department of English
Time Table

Name of the Teacher: Khose Pratima Hanumant **Semester: Odd** **Academic Year:2023-2024**

Period & Time	I	II	III	IV	V	VI	VII	VIII	IX	X
	8.00 – 9.00	9.00-10.00	10.00-11.00	11.30- 12.30	12.30-01.30	01.30-02.30	02.30-03.30	03.30-04.30	04.00-05.00	05.00-06.00
Monday Cl H C				**B Com SY A+C 321 U-COE-301**		**BCS FY B 212 101ENG1701**				
Tuesday Cl H C				**B Com SY A+C 321 U-COE-301**		**BCS FY B 212 101ENG1701**				
Wednesday Cl H C				**B Com SY A+C 321 U-COE-301**	**BCA FY C 111 101ENG1701**					
Thursday Cl H C		**CEP FY 219**		**B Com SY A+C 321 U-COE-301**	**BCA FY C 111 101ENG1701**					
Friday Cl H C		**CEP FY 219**				**CEP FY (Lab)**				
Saturday Cl H C		**CEP FY 219**				**CEP FY (Lab)**				

Note: 1) Any changes or adjustment in the time table must be immediately communicated to the Principal through the concerned head of the department
2) Head of the Departments should make the distribution according to the norms/ instructions.
(Cl: class; H:hall No; c:course code)

Teacher

Head

Dr. Ajaja Jadhav
Head
Department of English
Rajarshi Shahu Mahavidyalaya,
(Autonomous), Latur

Principal

PRINCIPAL
Rajarshi Shahu Mahavidyalaya,Latur
(Autonomous)

Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)
Department of English
Details of Classes to be taught
Semester: Odd

Name of Teacher: Khose Pratima Hanumant

Academic Year- 2023-2024

Sr. No.	Class	Course Type	Title of the Course	Course Code	Weekly Lectures
1	BCom II A+C	CC	Communicative English III	U-COE-301	04
2	BACEP I	SEC	English for Competitive Examination I	101MUD1601	03
3	BCA I C	AEC	English for Professionals	101ENG1701	02
5	BCS I B	AEC	English for Professionals	101ENG1701	02

Teacher

Head

Dr. Anuja Jadhav
Head
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Principal

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Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)
Department of English
Teaching Plan
Semester: Odd

Name of the Teacher: Khose Pratima Hanumant
Academic Year: 2023-2024
Title of the Course & No: Communicative English lll

Class& Semester No: B.Com SY (Sem lll)

Course Code: U-COE-301

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No.of Test /Assignment with topic and date
1	AECC	**Unit-1:** Basic skills in english language Qualities of good reader Bad habits of reading Sub skills of reading Types of reading and techniques	10.07.23 to 25.07.23	10	Language Lab	Assignment
2		**Unit-2:** 1. Who is cultured! 2. A work of art 3. Bahut kuch hota hai	26.07.23 to 15.08.23	12	Lab Activity	
3		**Unit-3** 1. Honesty comes from the heart 2. The three dancing goats 3. The doll's house Features of writing Writing techniques Writing comprehension	14.08.23 to 11.09.23	15	Lab Activity	MCQ
4		**Unit4** Written communication- letter and email Job application with CV Biodata Resume	12.09.23 to 12.10.23	12	Lab Activity	ClassTest

Teacher

Head

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Head
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(Autonomous)

Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)
Department of English
Teaching Plan
Semester: Odd

Name of the Teacher: Khose Pratima Hanumant
Academic Year: 2023-24

Class& Semester No: BA CEP FY Sem 1

Title of the Course & No: English for Competitive Examination 1

Course Code:

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No.of Test /Assignment with topic and date
1	SEC	**Word Classes**	13.07.23 to 31.08.23	21	Videos in Language Lab	1. MCQ
2		**Article**	01.09.23 to07.09.23	03	Lab Activity	2.ClassTestMCQ
3		**Tense**	08.09.23 to07.10.23	12	Lab Activity	3.Seminar
4		**Question Tag**	12.10.23 to13.10.23	02	Lab Activity	4. MCQ Test
5		**Degree of Comparison**	14.10.23 to20.10.23	03	Lab Activity	5. MCQ Test
6		**Comprehension**	21.10.23 to27.10.23	03	Lab Activity	6.Presentation
7		**Vocabulary**	28.10.23 to02.11.23	02	Lab Activity	7.MCQ Test

Teacher

Head
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(Autonomous)

Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)
Department of English
Teaching Plan
Semester: Odd

Name of the Teacher : Khose Pratima Hanumant
Academic Year: 23-24
Title of the Course & No: English for Professionals 1

Class& Semester No: BCA FY C Sem 1

Course Code: 101ENG1701

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No.of Test /Assignment with topic and date
1	AEC	**Unit-1:** Communication &Description 1. Listening: 1.1. Listening to audio text and answering questions 1.2. Listening to Instructions **2.. Speaking:** 2.1 Pair Work and debates-Just-A Minute Activities 2.2. Role play (formal context) **3. Reading:** 3.1. Comprehension Passages - Differentiate Between Facts and Opinion. 3.2. Skimming Scanning: Reading Passages on Products, Equipment and Gadgets. **4. Writing:** 4.1. Developing a Story with Pictures 4.2. Paragraph Writing & Product Profiles, Circulars, Minutes of Meeting	12.07.23 to 17.08.23	12	Debate	1.Assignment

2		**Unit-2:** Negotiation Strategies **1.Listening:** Listening to interviews of specialists / Inventors in fields **2. Speaking:** 2.1. Interviews with subject specialists 2.2. Small Group Discussions (Subject-Specific) **3.Reading**: Selected sample of Web Page **4. Writing:** 4.1. Essay Writing 4.2.Creating Web Pages	23.08.23 to 04.10.23	10	Group Discussion	2.ClassTest
3		**Unit-3** Presentation & Critical Thinking Skills **1. Listening:** 1.1. Listening to lectures 1.2. Listening comprehension-Listening for information **2.Speaking:** 2.1. Short Talks 2.2. Making Academic Presentations (with PPT) **3.Reading:** 3.1. Reading Comprehension Passages 3.2. Note making **4.Writing:** 4.1. Writing Recommendations 4.2. Summary writing	05.10.23 to 02.11.23	11	Short talk	3. seminar

Teacher

Head

Dr. Anuja Jadhav
Head
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Rajarshi Shahu Mahavidyalaya, Latur
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Department of English
Teaching Plan
Semester: Odd

Name of the Teacher: Khose Pratima Hanumant
Academic Year: 2023-24
Title of the Course & No: English for Professionals I

Class& Semester No: BCS I B

Course Code: 101-ENG-1701

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No.of Test /Assignment with topic and date
1	AEC	**Unit-1:** Communication &Description 1. Listening: 1.1. Listening to audio text and answering questions 1.2. Listening to Instructions **2.. Speaking:** 2.1 Pair Work and debates-Just-A Minute Activities 2.2. Role play (formal context) **3. Reading:** 3.1. Comprehension Passages - Differentiate Between Facts and Opinion. 3.2. Skimming Scanning: Reading Passages on Products, Equipment and Gadgets. **4. Writing:** 4.1. Developing a Story with Pictures 4.2. Paragraph Writing & Product Profiles, Circulars, Minutes of Meeting	10.07.23 to 21.08.23	12	Debate	1.Assignment

2		**Unit-2:** Negotiation Strategies **1.Listening:** Listening to interviews of specialists / Inventors in fields **2. Speaking:** 2.1. Interviews with subject specialists 2.2. Small Group Discussions (Subject-Specific) **3.Reading:** Selected sample of Web Page **4. Writing:** 4.1. Essay Writing 4.2.Creating Web Pages	22.08.23 to 26.09.23	10	Group Discussion	2.ClassTest
3		**Unit-3** Presentation & Critical Thinking Skills **1. Listening:** 1.1. Listening to lectures 1.2. Listening comprehension-Listening for information **2.Speaking:** 2.1. Short Talks 2.2. Making Academic Presentations (with PPT) **3.Reading:** 3.1. Reading Comprehension Passages 3.2. Note making **4.Writing:** 4.1. Writing Recommendations 4.2. Summary writing	03.10.23 to 31.10.23	11	Short talk	3.Seminar

Teacher

Head
Dr. Anuja Jadhav
Head
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Rajarshi Shahu Mahavidyalaya,

Principal
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(Autonomous)

Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)
Department of English
Details of Classes to be taught
Semester: Even

Name of Teacher: Pratima Hanumant Khose

Academic Year- 2023-2024

Sr. No.	Class	Course Type	Title of the Course	Course Code	Weekly Lectures
1	BCom II A+C	CC	Communicative English III	U-COE-401	04
2	BACEP I	SEC	English for Competitive Examination I	101MUD2601	03
3	GE 1	GE	Developing Interpersonal Skills	101ENG2403	04
4	BACEP II	CC	English for Competitive Examination II	U-COE-506	03
Total Lectures : 14					

Teacher

Head

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Rajarshi Shahu Mahavidyalaya, Latur
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Department of English
Time Table

Name of the Teacher: Pratima Hanumant Khose **Semester: Even** **Academic Year:2023-2024**

Period & Time	I	II	III	IV	V	VI	VII	VIII	IX	X
	8.00 – 9.00	9.00-10.00	10.00-11.00	11.30- 12.30	12.30-01.30	01.30-02.30	02.30-03.30	03.30-04.30	04.00-05.00	05.00-06.00
Monday Cl H C			**CEP SY 218 U-COE-506**	**B Com SY A+C 321 U-COE-401**			**GE FY 111 101ENG2403**			
Tuesday Cl H C			**CEP SY 218 U-COE-506**	**B Com SY A+C 321 U-COE-401**			**GE FY 111 101ENG2403**			
Wednesday Cl H C			**CEP SY 218 U-COE-506**	**B Com SY A+C 321 U-COE-401**			**GE FY 111 101ENG2403**			
Thursday Cl H C			**CEP FY 219 101MUD2601**	**B Com SY A+C 321 U-COE-401**			**GE FY 111 101ENG2403**			
Friday Cl H C			**CEP FY 219 101MUD2601**			**CEP FY (Lab)**				
Saturday Cl H C			**CEP FY 219 101MUD2601**			**CEP FY (Lab)**				

Note: 1) Any changes or adjustment in the time table must be immediately communicated to the Principal through the concerned head of the department 2) Head of the Departments should make the distribution according to the norms/ instructions(Cl: class; H:hall No; c:course code)

Teacher **Head** **Principal**

Dr. [illegible] Jadhav
Head
Department of English
Rajarshi Shahu Mahavidyalaya,
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(Autonomous)

Rajarshi Shahu Mahavidyalaya, Latur
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Department of English
Teaching Plan
Semester: Even

Name of the Teacher: Pratima Hanumant Khose
Academic Year: 2023-2024
Title of the Course & No: Communicative English lll
Course Code: U-COE-401

Class& Semester No: B.Com SY (Sem lV)
Day and Time: Mon to Thu 11:30 to 12:30 pm
Total Lectures : 60 (59)

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No. of Test /Assignment with topic and date
1	AECC	**Unit -1:** **Short Stories:** 1. The Gift of the Magi 2. The Dying Detective 3. Who is a Great Man?	07.12.23 to 09.01.24	19	Lab Activity + Group Disscussion	Assignment
2		**Unit- 2:** **Written Communication** 1. Writing Review 2. Book Review 3. Film/Serial Revie	10.01.24 to 01.02.24	12		ClassTest
3		**Unit- 3** **Reading Skills :** 1. The Testament of a Walker 2. A Letter to Mahatma 3. Kishorganj	05.02.24 to 04.03.24	17		MCQ Test
4		**Unit 4** **Applied Writing Skills** 1. Essay Writing 2. Newspaper Report Writing	05.03.24 to 28.03.24	11		

Teacher

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Department of English
Teaching Plan
Semester: Even

Name of the Teacher: Pratima Hanumant Khose
Academic Year: 2023-24
Title of the Course & No: English for Competitive Examination 1l
Course Code: 101MUD2601

Class& Semester No: BA CEP FY Sem 1l
Day and Time: Thu to Sat 10:00 to 11:00 am
Total Lectures : 45 (44)

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No.of Test /Assignment with topic and date
1	SEC	**Unit 1 : Word formation** **1.Word Formation/ Word Building** **2.One Word Substitution**	07.12.23 to 12.01.23	16	Language Lab + PPT Presentation	MCQ Tests + Theoretical Test
2		**Unit 2 : Punctuation** **1.Punctuation** **2.Correct Formation of Sentences and Spotting Errors**	13.01.24 to 24.02.24	18		
3		**Unit 3 : Writing Skills** **1.Precis/Summary Writing** **2.Essay Writing**	29.02.24 to 28.03.24	10		

Teacher

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Department of English
Teaching Plan
Semester: Even

Name of the Teacher: Pratima Hanumant Khose
Academic Year: 2023-24
Title of the Course & No: English for Competitive Examination 1V
Course Code: U-COE-506

Class& Semester No: BA CEP SY Sem 1V
Day and Time: Mon to Wed 10:00 to 11:00 am
Total Lectures : 45 (42)

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No.of Test /Assignment with topic and date
1	SEC	Figures of Speech/Poetic Devices	12.12.23 to 27.12.23	08	Language Lab + PPT Presentation	MCQ Tests + Theoretical Test
2		Letter Writing : Formal a)Letter of Application b) Letter of Complaint c) Letter of Request d) Letter of Editor	01.01.24 to 17.01.24	08		
3		Resume Writing	22.01.24 to 24.01.24	03		
4		Essay Writing	29.01.24 to 05.02.24	04		
5		Proverbs, Idioms and Phrases	06.02.24 to 12.02.24	03		
6		Antonyms, Synonyms and One Word Substitution	13.02.24 to 20.02.24	03		
7		Comprehension	21.02.24 to 28.02.24	04		
8		Precis/ Summary Writing	04.03.24 to 18.03.24	04		
9		Translation of Passages(Marathi to English)	19.03.24 to 27.03.24	05		

Teacher

Head

Dr. Anuja Jadhav
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Department of English
Teaching Plan
Semester: Even

Name of the Teacher: Pratima Hanumant Khose
Academic Year: 2023-24
Title of the Course & No: Developing Interpersonal Skills 11
Course Code: 101-ENG-2403

Class& Semester No: GE- Sem l1
Day and Time: Mon to Thu 02:30 to 03:30 pm
Total Lectures : 60 (55)

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No.of Test /Assignment with topic and date
1	GE	**Unit 1: Understanding Interpersonal Communication** 1.Communication Process 2. Social Perceptions 3.Communicating in Relationships 4.Verbal& Non-Verbal Communication	13.12.23 to 08.01.24	15	Self Introduction	Assignment
2		**Unit 2: Developing Interpersonal Communication Skills** 1.Conversational Skills 2. Listening Effectively 3.Empathic Responsiveness 4.Communicating inthe Workplace	09.01.24 to 05.02.24	14	Group Discussion	
3		**Unit 3: Self-Management Technique** 1.Self-Management, Self-Evaluation, Self-discipline, Self-criticism 2.Recognition of one's own limits and deficiencies, dependency, etc. 3.Self-Awareness, Self-Management 4.Identifying ones strengths and	06.02.24 to 13.03.24	17	PPT Presentation	ClassTest

		weaknesses 5.Planning & Goal setting 6.Managing self-emotions, ego, pride 7.Leadership and Team Dynamics				
4		**Unit 3: Interpersonal Skills Development** 1. Building Positive Relationship, Positive Attitudes. **2.**Empathies: comprehending others opinions, points of views, and face them with understanding 3.Emotional Bonding, Handling Situations (Interview), 4. Importance of interpersonal skills.	14.03.24 to 28.03.24	09	Short Talk	

Teacher

Head

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