

Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)

Department of English

Time Table

Name of the Teacher: Archana P. Sawant

Semester:(Odd)

Academic Year: 2024-25

Period & Time	I 8.00 – 9.00	II 9.00- 10.00	III 10.00- 11.00	IV 11.00- 12.00	V 12.00- 01.00	VI 01.00- 02.00	VII 02.00- 03.00	VIII 03.00- 04.00	IX 04.00- 05.00	X 05.00- 06.00
Monday Cl H C						MA II			BSC II GE	
Tuesday Cl H C						MA II			BSC II GE	
Wednesday Cl H C						MA II				
Thursday Cl H C						MA II				
Friday Cl H C			B0VOC II	BA II		BA I				
Saturday Cl H C			B0VOC II	BA II		BA I				

Total: 12

Archana P. Sawant
Teacher

Dr. Anuja Sawant
Head
Dr. Anuja Sawant
Head
Department of English
Rajarshi Shahu Mahavidyalaya,
(Autonomous), Latur

Principal
Principal
Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)

Rajarshi Shahu Mahavidyalaya, Latur

(Autonomous),

Department of English

Details of Classes to be taught

Semester: Odd

Name of Teacher: Archana P. Sawant

Academic Year-2024-25

Sr. No.	Class	Title of the Course	Course Code	Weekly Lectures
1	BVOC FY	ENGLISH LANGUAGE SKILL -I	U-ELS-206	2
2	MA SY	STUDIES IN DIASOPRIC LITERATURE	P-SDL-381	4
3	BSC II	ENGLISH PROFICIENCY COURSE	101ENG1401	2
4	BA II	ENGLISH FOR CAREERS		2
5	BA I	LEADERSHIP AND PERSONALITY DEVELOPMENT	101ENG1603	2

Total Lectures/week: 12

Rajarshi Shahu Mahavidyalaya, Latur
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Department of English

Teaching Plan Semester: Odd

Name of the Teacher: Archana P. Sawant

Class& Semester No: B.Voc I

SEM: I

Academic Year:2023-24

Title of the Course & No: ENGLISH LANGUAGE SKILL- I

Course Code: U-ELS-206

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No. of Test /Assignment with topic and date
UNIT 1	ENGLISH	I What is Language? 1) Definition of Language 2) Role of English Language 3) Place of English Language in India 4) English as an International Language	12/07/2024 26/07/2024	5	1. Videos in Language Lab	1 Seminar
UNIT 2		Language: Fundamental of Speech 1) Phonetic 2) Sounds- vowels and consonants (44) 3) Word Stress 4) Intonation- i) Falling Tone ii) Rising tone	27/07/2024 17/08/2024	7	2.Videos in Language Lab	2.Assignment
UNIT 3		Basic Grammar 1) Word Classes 2) Phrase 3) Clauses 4) Types of Sentences (SVOCA)	23/08/2024 13/09/2024	6	3.Videos in Language Lab	3.Class Test(MCQ)
UNIT 4		Grammar and Usages 1) Tenses 2) Voice 3) Degree 4) Reported Speech	14/09/2024 19/10/2024	8	4.Videos in Language Lab	4.ClassTest(MCQ)

Teacher



Head

Dr. Anuja Jadav

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Department of English

Teaching Plan Semester: Odd

Name of the Teacher: Archana P. Sawant

Class: MAII

SEM: III

Academic Year:2024-25

Title of the Course & No: Studies in Diasporic Literature

Course Code: -P-SDL-381

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No. of Test /Assignment with topic and date
UNIT 1	ENGLISH	Background Defining Diaspora, Enforced and Shared Diaspora, Scope and Parameters of Diaspora Writing, Origin of Diaspora Writing, Historical Perspective Multiple Heritage, Victims and Beneficiaries of Transitional Displacement, Major themes in Diasporic Literature	10/07/2024 25/07/2024	09	1. Videos in Language Lab	1.Seminar
UNIT 2		Prose/Fiction Jhumpa Lahari- The Namesake V.S.Naipaul-A House for Mr. Biswas	29/07/2024 21/08/2024	13	2.Videos in Language Lab	2.Assignment
UNIT 3		Poetry K.N.Daruwala- Migration Cyril Dabydeen- December in winter Parthasarathy- Home Coming Allen Currow- House and Land	22/08/2024 19/09/2024	13	3.Class Test (MCQ)	3.Class Test
UNIT 4		Drama Uma Parameswara- Sitas Promise Rana Bose-Baba Jacques Doss	01/10/2024 24/10/2024	14	4.Seminar	4. Class Test

Teacher



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Department of English

Teaching Plan Semester: Odd

Name of the Teacher: Archana P. Sawant

Class: BSC (GE) SEM: III


Academic Year: 2023-24

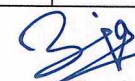
Title of the Course &No: English Proficiency Skill I

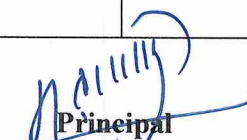
Course Code: 101ENG1401

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No. of Test /Assignment with topic and date
UNIT 1	ENGLISH	I Developing Basics of English 1. Usage Basic Sentence Patterns 2. Usage and Practice of Parts of Speech : Noun , Verb ,Adjective and Adverb 3. Usage and Practice of Grammar : Tenses, Modals, Voice and Narration 4. Picture description	15/07/2024 05/08/2024	7	1.Videos in Language Lab	1 Seminar
UNIT 2		Listening and Reading Comprehension 1. Active listening (podcasts, Ted talks, Speeches and more....) 2. Strategies for active listening , Note-taking 3. Analyzing /explaining the ideas in the listened topics (Oral/ Written form) 4. Listening for specific information, comprehension, instruction, giving short and long responses 5. Short and simple passages from the prescribed books (Read, analyse and answer the questions based on the paragraph)	06/08/2024 26/08/2024	5	2.Videos in Language Lab	2.Assignment
UNIT 3		Conversational Skills 1. Narration (talking about past events in school/college life, childhood days and sharing experiences)	27/08/2024 01/10/2024	6	3.Videos in Language Lab	3.Class Test (MCQ)

	2. Extempore Speech on a given topic •3.Introducing oneself and others in varying social contexts • 4. Describing people and places • Taking about likes, dislikes, pastimes and hobbies • Asking for information and giving information • Giving opinions, making and accepting invitations and excuses Giving directions				
UNIT 4	Group discussions and Personal Interviews 1. Group Discussion 2. Interview Skills and techniques	07/10/2024 22/10/2024	6	4.Videos in Language Lab	4.Class Test (MCQ)


Teacher


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Department of English

Teaching Plan Semester: Odd

Name of the Teacher: Archana P. Sawant

Class: BAI SEM: I

Academic Year: 2023-24


Title of the Course & No: Leadership and Personality Development

Course Code: 101ENG1603

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No. of Test /Assignment with topic and date
UNIT 1	ENGLISH	Introduction to Leadership 6 1. Meaning and Definition of Leadership 2. Roles, Functions and Characteristics of a Leader; 3. Evolution and Growth of Leadership; 4. Leadership traits and ethics; 5. Attitude, Behavior, Personality traits and leadership; 6. Types and Styles of leadership 7. Essential Qualities of an Effective Leader	12/07/2024 09/08/2024	9	1.Videos in Language Lab	1 Seminar
UNIT 2		Introduction to personality Development 1. The concept of personality 2. Dimensions of personality 3. Significance of personality development 4. The concept of success and failure: What is success? 5. Hurdles in achieving success - Overcoming hurdles 6. Factors responsible for success 7. What is failure? Causes of failure. 8. SWOT analysis	10/08/2024 06/09/2024	08	2.Videos in Language Lab	2.Assignment
UNIT 3		Developing Yourself as a Leader 1. Body language 2. Problem-solving 3. Conflict and Stress Management 4. Decision-making skills 5. Leadership and qualities of a successful leader 6. Character building 7. Team-work 8. Time management 9. Good manners and etiquette.	13/09/2024 19/10/2024	09	3.Videos in Language Lab	3.Class Test (MCQ)

Teacher




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Department of English
Teaching Plan Semester: Odd

Name of the Teacher: Archana P. Sawant

Class: BA II

SEM: I

Academic Year: 2023-24

Title of the Course & No: English for Careers

Course Code:

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No. of Test /Assignment with topic and date
UNIT 1	ENGLISH	Remedial Grammar A. Parts of Speech- Open and Closed Word Classes B. Articles C. Tense D. Clauses	12/07/2024 10/08/2024	10	1. Videos in Language Lab	1. Poster Presentation
UNIT 2		Vocabulary Building and Corrected Uses A. Synonyms, Antonyms, Homonyms and Homophones B. One Word Substitution C. Subject Verb Concord D. Moods	09/16/08/2024 13/09/2024	8	2. Videos in Language Lab	2. Assignment
UNIT 3		Comprehension and Composition A. Reading Comprehension – Long Passages B. Paragraph Writing C. Application Writing D. Short Essay Writing	14/09/2024 19/10/2024	8	3. Videos in Language Lab	3. Class Test (MCQ)

Teacher



Head

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Department of English
Time Table

Name of the Teacher: Archana P. Sawant


Semester: (Even)

Academic Year: 2024-25

Period & Time	I 8.00 – 9.00	II 9.00-10.00	III 10.00-11.00	IV 11.00-12.00	V 12.00-01.00	VI 01.00-02.00	VII 02.00-03.00	VIII 03.00-04.00	IX 04.00-05.00	X 05.00-06.00
Monday Cl H C									BSC II GE 315	
Tuesday Cl H C									BSC II GE 315	
Wednesday Cl H C										
Thursday Cl H C										
Friday Cl H C			B.VOC I 201	BA II SEC 403		BCA I 'C' SEC 15	BCA I 'A' AEC 12			
Saturday Cl H C			B.VOC I 201	BA II SEC 403		BCA I 'C' SEC	BCA I 'A' AEC			

Total: 17


Teacher


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Department of English

Details of Classes to be taught

Semester: Even

Name of Teacher: Archana P. Sawant

Academic Year-2024-25

Sr. No.	Class	Title of the Course	Course Code	Weekly Lectures
1	BVOC FY AEC	ENGLISH LANGUAGE SKILLS -II		2
2	BSC II GE	ENGLISH PROFICIENCY COURSE		2
3	BA II SEC	ENGLISH FOR CAREERS		2
4	BCA I 'C' SEC	LEADERSHIP AND PERSONALITY DEVELOPMENT	101ENG2603	2
5	BCA I 'A' AEC	ENGLISH FOR PROFESSIONALS	101ENG2701	2

Total Lectures/week: 10


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Department of English

Teaching Plan Semester: Even

Name of the Teacher: Archana P. Sawant

Class & Semester No: B.Voc I

SEM: II

Academic Year: 2023-24

Title of the Course & No: English Language Skills -II

Course Code:



Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No. of Test /Assignment with topic and date
UNIT 1	ENGLISH	Unit I Process of Communication 1. What is Communication? 2. Definition of Communication. 3. Objectives of Communication. 4. Theory & Practice of Effective Communication	06/12/2024 TO 28/12/2024	8	1. Videos in Language Lab	1 Seminar
UNIT 2		Unit II Types of Communication 1. Formal and Informal Communication 2. Verbal and Non-Verbal Communication 3. Grapevine Communication 4. Horizontal and Vertical Communication	03/01/2025 TO 31/02/2025	9	2. Videos in Language Lab	2. Assignment
UNIT 3		Unit III Listening Skill 1. Definition 2. Importance 3. Types 4. Barriers 5. Strategies for effective listening 6. Listening for meaning.	01/02/2025 TO 28/03/2025	8	3. Videos in Language Lab	3. Class Test (MCQ)
UNIT 4		Unit IV Speaking Skill 1. Definition 2. Importance 3. Types 4. Elements of Speaking 5. Developing and improving of speaking skill	08/03/2025 TO 29/03/2025	7	4. Videos in Language Lab	4. Class Test (MCQ)
		Total		32		

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Department of English

Teaching Plan Semester: Even

Name of the Teacher: Archana P. Sawant

Class: BSC (GE)SEM: IV

Academic Year:2023-24

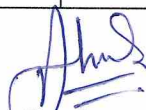
Title of the Course &No: English Proficiency Course I


Course Code:101ENG1401



Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No. of Test /Assignment with topic and date
UNIT 1	ENGLISH	I Developing Basics of English 1. Usage Basic Sentence Patterns 2. Usage and Practice of Parts of Speech : Noun , Verb ,Adjective and Adverb 3. Usage and Practice of Grammar : Tenses, Modals, Voice and Narration 4. Picture description	09/12/24 to 06/01/25	8	1.Videos in Language Lab	1 Seminar
UNIT 2		Listening and Reading Comprehension 1. Active listening (podcasts, Ted talks, Speeches and more....) 2. Strategies for active listening , Note-taking 3. Analyzing /explaining the ideas in the listened topics (Oral/ Written form) 4. Listening for specific information, comprehension, instruction, giving short and long responses 5. Short and simple passages from the prescribed books (Read, analyse and answer the questions based on the paragraph)	07/01/25 to 28/01/25	6	2.Videos in Language Lab	2.Assignment
UNIT 3		Conversational Skills 1. Narration (talking about past events in school/college life, childhood days and sharing experiences) 2. Extempore Speech on a given topic •3.Introducing oneself and others in varying social contexts • 4. Describing people and places • Taking about likes, dislikes, pastimes and hobbies • Asking for information and giving	03/02/25 to 24/02/25	7	3.Videos in Language Lab	3.Class Test(MCQ)

	information • Giving opinions, making and accepting invitations and excuses Giving directions				
UNIT 4	Group discussions and Personal Interviews 1. Group Discussion 2. Interview Skills and techniques	25/02/25 to 25/03/25	7	4.Videos in Language Lab	4.ClassTest(MCQ)
		Total	28		


Teacher

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Department of English

Teaching Plan Semester: Even

Class: BA II SEM: II

Name of the Teacher: Archana P. Sawant

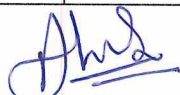
Title of the Course & No: English for Careers

Academic Year: 2023-24

Course Code:



Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No. of Test /Assignment with topic and date
UNIT 1	ENGLISH	Remedial Grammar A. Parts of Speech- Open and Closed Word Classes B. Articles C. Tense D. Clauses	12/06/24 to 11/01/25	12	1. Videos in Language Lab	1. Poster Presentation
UNIT 2		Vocabulary Building and Corrected Uses A. Synonyms, Antonyms, Homonyms and Homophones B. One Word Substitution C. Subject Verb Concord D. Moods	09/17/01/25 to 15/02/25	10	2. Videos in Language Lab	2. Assignment
UNIT 3		Comprehension and Composition A. Reading Comprehension – Long Passages B. Paragraph Writing C. Application Writing D. Short Essay Writing	21/02/25 to 29/03/25	10	3. Videos in Language Lab	3. Class Test (MCQ)
			Total	32		


Teacher

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Department of English

Teaching Plan Semester: Even

Name of the Teacher: Archana P. Sawant

Class: BCA I Div. C SEM: II


Academic Year: 2023-24


Title of the Course & No: Leadership and Personality Development


Course Code: 101ENG2603

Days : Friday -Saturday

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No. of Test /Assignment with topic and date
UNIT 1	ENGLISH	Introduction to Leadership 6 1. Meaning and Definition of Leadership 2. Roles, Functions and Characteristics of a Leader; 3. Evolution and Growth of Leadership; 4. Leadership traits and ethics; 5. Attitude, Behavior, Personality traits and leadership; 6. Types and Styles of leadership 7. Essential Qualities of an Effective Leader	06/12/24 to 04/01/25	10	1. Videos in Language Lab	1 Seminar
UNIT 2		Introduction to personality Development 1. The concept of personality 2. Dimensions of personality 3. Significance of personality development 4. The concept of success and failure: What is success? 5. Hurdles in achieving success - Overcoming hurdles 6. Factors responsible for success 7. What is failure? Causes of failure. 8. SWOT analysis	10/01/25 to 14/02/25	11	2. Videos in Language Lab	2. Assignment
UNIT 3		Developing Yourself as a Leader 1. Body language 2. Problem-solving 3. Conflict and Stress Management 4. Decision-making skills 5. Leadership and qualities of a successful leader 6. Character building 7. Team-work 8. Time management 9. Good manners and etiquette.	15/02/25 to 29/03/25	11	3. Videos in Language Lab	3. Class Test (MCQ)
		Total		32		


Teacher


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Department of English

Teaching Plan Semester: Even

Class: BCA I Div.A SEM: II

Course Code:101ENG2701

Academic Year:2023-24

Days: Friday -Saturday


Name of the Teacher: Archana P. Sawant

Title of the Course & No: English for Professionals

Sr. No.	Course (AECC/CC)	Unit and Chapter to be covered	Date	No. of Lectures required	Academic activities to be organized	No. of Test /Assignment with topic and date
UNIT 1	ENGLISH	Introduction to Fundamentals of Communication A). Listening – For specific purpose, conversation: Introduction to classmates - Audio / video (formal & informal) B) Speaking – Strategies for effective day to day conversation such as Self Introduction; introducing a friend C) Reading –Pre and Post reading Strategies D) Writing - Writing emails E) Grammar - Present Tense (simple and progressive); Question types: Wh/ Yes or No/ and Tags.	06/12/24 to 11/01/25	12	1.Videos in Language Lab	1.Poster Presentation
UNIT 2		Narration and Summation A) Listening - Listening to podcast, anecdotes / stories / event narration; documentaries B) Speaking - Narrating personal experiences / events; Reporting / and summarizing of documentaries /podcasts C) Reading - Reading biographies, travelogues, newspaper reports, Excerpts from literature. D) Writing - Writing Short Report on an event (field trip etc.) Free Writing. E) Grammar – Past tense; Subject-Verb Agreement	17/01/25 to 15/02/25	10	2.Videos in Language Lab	2.Assignment Seminar
UNIT 3		Practical Approach A) Listening – Listening to process description.-Drawing a flow chart. B) Speaking – Public speaking on given topic, speaking with confidence and refusal skill C) Reading – Comprehension: Motivational	21/02/25 to 29/03/25	10	3.Videos in Language Lab	3.Class Test(MCQ)

	article on Professional Competence, Professional Ethics and Life Skills) D) Writing – Transferring information from non-verbal (chart, graph etc, to verbal mode) and vice versa E) Grammar – Future Tenses, Simple, Compound & Complex Sentences.				
		Total	32		


Teacher


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