



Shiv Chhatrapati Shikshan Sanstha's
Rajarshi Shahu Mahavidyalaya, Latur
Empowered Autonomous Institution
Faculty of Humanities and Languages
Timetable

Name of Teacher: Mrs. Sarika Sugave

Academic Year-2026-27

Sr. No.	Class	Title of the Course	Course Code	Weekly Lectures
1	BSC.CS I AI ML- I OE	English For Science and Technology-I	101ENG2402	4
2	B.COM II 'C' AEC	English Communication-III	201ENG3701	2
3.	BSCCS I 'C' OE	English For Science and Technology-I	101ENG1401	4
4.	BSC.CS II 'C' OE	English Proficiency course III	201ENG3401	2
5	BSC.CS II 'B' OE	English Proficiency Course-III	201ENG3401	2
6.	BA II SEC	English For Careers III	201ENG3601	2
7.	BA I SEC	English Language skill for competitive exam I	101ENG1602	2
8.	BA II CEP	English For Competitive examination III	201ENG3703	6

Total Lectures/week:24 (3 lab lectures)


Teacher


Dr. Anuja Jadhav
Head
Department of English
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Empowered Autonomous Institution
Faculty of Humanities and Languages
Individual Timetable
(June 2026 to October 2026)

Name of the Teacher: Mrs. Sarika Kailas Sugave

Period & Time	I 8.00 – 9.00	II 9.00- 10.00	III 10.00- 11.00	IV 11.00- 12.00	V 12.00- 01.00	VI 01:00-02:00	VII 1.30-2.30	VIII 2.30-3.30	VIII 3.30-4.30	IX 04.00-05.00	X 05.00- 06.00
Monday Cl H C			B.COM II AEC 'B' 327			BA SY CEP 204 LAB		BSC.CS- I AI-ML AEC 201	BSC CS I GE 104		
Tuesday Cl H C			--do--			BA SY CEP 204		---do---	---do---		
Wednesday Cl H C	BA II SEC 312	BSC.Cs- II 'C' OE 104		BSC CS II OE 'B' 103		---do---			BSC.CS-I AI-ML AEC 201		
Thursday Cl H C	--do--	---do---		--do--		---do---			LAB		
Friday Cl H C				BA SY CEP LAB			BA FY SEC 315		BSC CS I GE 104		
Saturday Cl H C		-		--do--			--do--		---do---		

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Empowered Autonomous Institution
Department of English
Teaching Plan (Odd Semester)
(June 2026 to October 2026)

.Details of Classes to be taught

Class/division	Name of the Faculty	Course Nature	Course title	Course Code	Credits	Total teaching Hours	Days
BSC CS I AI&ML	Sarika Sugave	OE	English for Science and Technology	101ENG1402	4	60 (49)	Mon to Thu

Summary of Lesson Plan :

UNIT No.	Unit and Chapter to be covered	No. of Lectures required	Date	emic activities to be organized	No. of Test /Assignment with topic and date
Unit1	Introduction of Sounds in English: Vowels and Consonants Phonetic Transcription- Mono syllabic, Disyllabic, Trisyllabic Words, Word Classes, Sentence: Structure and Types, Tenses- Present Tense, Past Tense and Future Tense. Error spotting	18	13/07/2026 To 11/08/2026	Discussion on Grammar Topics and Practice	Proposed date of CAT-I 27July to 31 July Assignment questions on unit I, II 30 words for transcription
Unit 2	Effective Writing Skills: Features of Written English (Spellings and Capitalization) Elements of Effective Writing Main Forms of Written Communication –Letter Writing, E-mail Writing Application Writing, Paragraph Writing & Summarizing. Preparing	15	12/08/2026 To 08/09/2026	Writing Practice – Paragraph, Capitalization	Proposed date of CATII 17 Aug to 22Aug Open book test
Unit 3	Presentation Skills Greeting and Introducing self & others Everyday Communication: with Teacher, with Shopkeeper, with Parents, with Friends, with Doctor, Interview: Techniques and Tricks PowerPoint Presentation: Skills & Practice Group Discussion: Dos and Don'ts	15	09/09/2026 To 15/10/2026	Seminar, group discussion	Proposed date of CAT-III-21Sept to 27 Sept
Unit 4	Interpretation of Short Literary Prose Pieces: The Machine Stops: E. M. Forster 2. The Last Question: Isaac Asimov 3. The Star: Arthur C. Clarke	12+11* Extra	19/10/2026 To 19/10/2026	Prose, long passage Reading	

- * As per lectures allotted in the curriculum by BoS
- 11 Extra lectures will be conducted time to time during the semester and the record of these lectures will be maintained.

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Teaching Plan (Odd Semester)
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Details of Classes to be taught:

Class/division	Name of the Faculty	Course Type	Course title	Course Code	Credits	Total teaching Hours	Days
B.COM-II C	Sarika Sugave	AEC	English Communication -III	201 ENG3701	2	30(26)	Mon -Tue.

Summary of Lesson Plan

UnitNo.	Unit and Chapter to be covered	No. of Lectures required	Date	Academic activities to be organized	No. of Test /Assignment with topic and date
Unit 1	Communication Skills: Definitions & Meaning Communication: Scope& Process Types and Modes of Communication	07	13.07.2026 to 3.08.2026		Proposed date of CAT-I 27July to 31 July Assignment questions on unit I, II
Unit 2	Listening Skills & Speaking Skill Different forms of Speaking – Formal/Informal /Group Discussion Public Speech Interview	08	04.08.2026 to 1.09.2026	A speech on given topic by the students	Proposed date of CAT-II 17 Aug to 22Aug Seminar with PPT presentation A speech
Unit 3	Reading Skills: Close Reading Comprehension, Summary Paraphrasing	08 4*	07.09.2026 to 15.09.2026	summary writing on any story	Proposed date of CAT-III
Unit 4	Writing Skills: Report Writing Making Notes, Documenting	07*	08.09.2026 to 19.10.2026	Write a report on college event	SEE WINTER2026 22 Oct to 31 Oct

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Details of Classes to be taught:

Class/division	Name of the faculty	Course Type	Course title	Course Code	Credits	Total teaching Hours	Days
BSC CS I 'C'	Sarika Sugave	GE	English for Science and Technology	101ENG1402	2	60*(48)	Mon/Tue Fri/Sat

Summary of Lesson Plan

Unit.No	Unit and Chapter to be covered	No. of Lecture required	Date	Academic activities to be organized	No. of Test /Assignment with topic and date
Unit 1	Introduction of Sounds in English: Vowels and Consonants Phonetic Transcription- Mono syllabic, Disyllabic, Trisyllabic Words, Word Classes, Sentence: Structure and Types, Tenses- Present Tense, Past Tense and Future Tense. Error spotting	18	14/07/2026 To 29/08/2026	Students discuss the topic and share opinions Group discussion	
Unit 2	Effective Writing Skills: Features of Written English (Spellings and Capitalization) Elements of Effective Writing Main Forms of Written Communication –Letter Writing, E-mail Writing Application Writing, Paragraph Writing & Summarizing. Preparing	15	01/09/2026 To 16/09/2026	Dialogue writing with formal and informal situation	Proposed date of CAT-I 27 July to 31 July Assignment questions on unit I II
Unit 3	Presentation Skills Greeting and Introducing self & others Everyday Communication: with Teacher, with Shopkeeper, with Parents, with Friends, with Doctor, Interview: Techniques and Tricks PowerPoint Presentation: Skills & Practice Group Discussion: Dos and Don'ts	15	17/09/2026 To 17/09/2026	Loud reading with correct pronunciations	Proposed date of CAT-II 17 Aug to 22 Aug Seminar with ppt presentation Group Discussion
Unit 4	Interpretation of Short Literary Prose Pieces: The Machine Stops: E. M. Forster 2. The Last Question: Isaac Asimov 3. The Star: Arthur C. Clarke	12*12 extra	17/09/2026 To 17/09/2026	Grammar practice , sentence writing practice	Proposed date of CAT-III 21 Sept to 27 Sept Objective test
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.Details of Classes to be taught:

Class/division	Name of the Faculty	Course Type	Course title	Course Code	Credits	Total teaching Hours	Days
BSC.CS-II B	Sarika Sugave	OE English	English Proficiency Course	201ENG3401	2	30 (22)	Wed-Thu

Summary of Lesson Plan

Unit No.	Unit and Chapter to be covered	No. of Lectures required	Date	Academic activities to be organized	No. of Test /Assignment with topic and date
Unit 1	Developing Basic Skill Basic Sentence Patterns, Parts of Speech Tenses, Narrations and Voices, Picture Description	08	24.06.2026 to 16.07.2026	Parts of Speech presentation	Proposed Date of CAT I 27 to 31 July 2026 Assignment Work
Unit 2	Listening and Reading Comprehension Active Listening- podcasts, speeches, Strategies for Listening & Note Making, Passages read, analyze & answer the questions	08	22.07.2026 to 13.08.2026	Assign work for listening short stories Unseen passages for practice	Proposed Date of CAT II 17 to 22 Aug 2026
Unit 3	Conversation Skills: 1. Narration about past events 2. Extempore Speech on Topics 3. Introducing, talking people, asking for information 4. Giving opinion and Directions	07+8*extra	19.08.2026 to 16.09.2026	Presentation on situational given by the teacher	Proposed Date of CAT III 21 to 27 Sep 2026 Objective Test
Unit 4	Group Discussion & interview 1. Group Discussion Interview Skills and Techniques	07	30.09.2026 to 21.10.2026	practice of interview in the class	

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Teaching Plan (Odd Semester)
(June 2026 to October 2026)

8.Details of Classes to be taught:

Class/division	Name of the Faculty	Course Type	Course title	Course Code	Credits	Total teaching Hours	Days
B.A I SEC	Sarika Sugave	SEC	Eng. Language for competitive exam	101ENG1602	2	30(23)	Fri-sat

Summary of Lesson Plan

Unit.No.	Unit and Chapter to be covered	No. of Lectures required	Date	Academic activities to be organized	No. of Test /Assignment with topic and date
Unit 1	Basic of English Grammar 1. Word Classes- Open and Closed Word Class 2. Phrases 3. Clauses 4. Sentences	9	19/06/2026 To 31/07/2026 2 lectures per week	Group discussion Phrase, Clauses, sentence	Proposed Date of CAT I 27 to 31 July 2026 Assignment Work
Unit 2	Advance grammar 1. Tenses (Kinds and Usages), 2. Articles- a/an/the and zero Article 3. Subject-Verb Agreement (Concord) 4. Translation-Marathi to English and English to Marathi	8	01/08/2026 to 04/09/2026	Sentence translation practice Usage tense practice	Proposed Date of CAT II 17 to 22 Aug 2026
Unit 3	Vocabulary 1. Synonyms and Antonyms 2. Words and Morphemes. 3. Homonyms and Homophones. 4. Word Formation 5. Prefix-Suffixes. Clipping, Blending and compounding	7+7*extra	05/09/2026 to 10/10/2026	Practice of words Synonyms, Antonyms, Prefix, Suffix	Proposed Date of CAT III 21 to 27 Sep 2026 Objective Test
Unit 4	Writing Skill 1. Basic Sentence structure SVOCA 2. Types of Sentence-07 types, Simple, Complex, Compound 3. Letter Writing 4. Essay Writing	6	16/10/2026 to 17/10/2026	Identify Types of Sentences, Short Essay writing practice	
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Class/division	Name of the Faculty	Course Type	Course title	Course Code	Credits	Total teaching Hours	Days
BSC.CS-II 'C'	Sarika Sugave	OE English	English Proficiency Course	201ENG3401	2	30 (22)	Wed-Thu

Summary of Lesson Plan

Unit No.	Unit and Chapter to be covered	No. of Lectures required	Date	Academic activities to be organized	No. of Test /Assignment with topic and date
Unit 1	Developing Basic Skill Basic Sentence Patterns, Parts of Speech Tenses, Narrations and Voices, Picture Description	08	15.07.2026 to 11.08.2026	Group discussion on Parts of Speech, Tense.	Proposed Date of CAT I 27 to 31 July 2026 Assignment Work
Unit 2	Listening and Reading Comprehension Active Listening- podcasts, speeches, Strategies for Listening & Note Making, Passages read, analyze & answer the questions	08	12.08.2026 to 09.09.2026	Assign work for listening short stories Unseen passages for practice	Proposed Date of CAT II 17 to 22 Aug 2026
Unit 3	Conversation Skills: 1. Narration about past events 2. Extempore Speech on Topics 3. Introducing, talking people, asking for information 4. Giving opinion and Directions	07+8*extra	15.09.2026 to 13/10/2026	Short sentence speaking practice	Proposed Date of CAT III 21 to 27 Sep 2026 Objective Test
Unit 4	Group Discussion & interview 1. Group Discussion Interview Skills and Techniques	07	14.10.2026 to 14.10.2026	practice of interview in the class	

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Class/division	Name of the Faculty	Course Type	Course title	Course Code	Credits	Total teaching Hours	Days
BA CEP-II	Sarika Sugave	SEC	English for Competitive Examinations –III	201ENG3703	2	30 (47)	Mon-Sat

Summary of Lesson Plan

Unit.No.	Unit and Chapter to be covered	No. of Lectures required	Date	Academic activities to be organized	No. of Test /Assignment with topic and date
Unit 1	English Grammar: Clauses Types, Kinds and Parts of Sentences: Synthesis	09	10.07.2026 to 24.07.2026	Videos in Language Lab Exercise on each topic Students will teach the same topic in the class	Proposed date of CAT-I 27July to 31 July Vocabulary Building Test
Unit 2	Vocabulary and corrected Uses: Singular and Plural Words, Question Tag, Sentence Improvement, Sentence Correction	08	28.07.2026 to 07.08.2026	Exercise solve on each topic, Students solve the same topic in the class	Proposed date of CAT-II 17 Aug to 22Aug Book review presentation. Give a speech on given topics.
Unit 3	Reading Practices: Reading Comprehension – Long Passages, Short Stories (5) Reading extract from autobiography	07	11.08.2026 to 20.08.2026	Videos in Language Lab Exercise on each topic Students will teach the same topic in the class	Proposed date of CAT-III 21 Sept to 27 Sept
Unit 4	Writing Practices: Long Essay Writing, Resume Writing	06	21.08.2026 to 16.09.2026	Videos in Language Lab Exercise on each topic Students will teach the same topic in the class.	SEE WINTER2026 22 Oct to 31 Oct
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Class/division	Name of the Faculty	Course Type	Course title	Course Code	Credits	Total teaching Hours	Days
BA II	Sarika Sugave	SEC	English For Careers	201ENG3601	2	30 (22)	Wed-Thu

Summary of Lesson Plan

Unit No.	Unit and Chapter to be covered	No. of Lectures required	Date	Academic activities to be organized	No. of Test /Assignment with topic and date
Unit 1	Basic in English Grammar and Usage 1. Parts of Speech- Open and Closed Word Classes 2. Articles 3. Tense 4. Clauses	08	24.06.2026 to 16.07.2026	Poster on Parts of Speech & presentation	Proposed Date of CAT I 27 to 31 July 2026 Assignment Work
Unit 2	Vocabulary Building and Corrected Uses 1. Synonyms, Antonyms, Homonyms and Homophones 2. One Word Substitution 3. Subject Verb Concord 4. Moods	08	22.07.2026 to 13.08.2026	Assign work for listening short stories Unseen passages for practice	Proposed Date of CAT II 17 to 22 Aug 2026
Unit 3	Error Correction 1. Common errors in communication and how to avoid them 2. Some Notions—Conventional and idiomatic expressions. 3. Today 's Vocabulary	07+8*extra	19.08.2026 to 16.09.2026	Sentence translation practice Find the Error in given sentence	Proposed Date of CAT III 21 to 27 Sep 2026 Objective Test
Unit 4	Comprehension and Composition 1. Reading Comprehension – Long Passages 2. Paragraph Writing 3. Application Writing 4. Short Essay Writing	07	30.10.2026 to 21.10.2026	Practice on short essay writing	

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