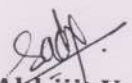


**Rajarshi Shahu Mahavidyalaya, Latur**  
**(Autonomous)**  
**Internal Quality Assurance Cell**

Date: 01.04.2019

**Notice**

All the members of Internal Quality Assurance Cell (IQAC) of the college are hereby informed that, a meeting is arranged on 04.04.2019 at 11.00 a.m. in the Principal's chamber on the following agenda for suggesting measures to sustain and enhance internal quality of the college. All are requested to attend the meeting and participate in quality initiatives.

  
(Dr. Abhijit Yadav)

Member Secretary Cum Coordinator, IQAC

  
(Dr. Mahadev Gavhane)

Principal and Chairperson, IQAC

**PRINCIPAL**  
**Rajarshi Shahu Mahavidyalaya,**  
**LATUR**

**Agenda of the meeting:**

1. To confirm the minutes and Action Taken Report of earlier IQAC meeting.
2. To discuss about result of appeal made on grading of NAAC (III Cycle) A and A process.
3. To discuss about the status of Autonomy review.
4. To finalize the plan of organization of Conferences/Seminars.
5. To discuss about presentation on six monthly progress report by Research Scholar.
6. To discuss about organizing of Statutory Body meetings and preparation of syllabus as per CBCS pattern.
7. To discuss about framing the syllabus for B.Voc. (Computer Technology) and B.Voc. (Food Processing Technology) (Second Year as per NSQF Qualification Pack).
8. To discuss about specialization at UG III Year.
9. To discuss about preparation of Academic Calendar and Examination schedule for 2019-20.
10. To discuss about preparation of progress report and utilization certificate of grants towards Autonomous College for the year 2018-19.
11. To discuss about submission of Final Progress report and utilization certificate of grants towards DST-FIST scheme (2014-2019).
12. To discuss about submission of Final Progress report and utilization certificate of grants towards UGC-CPE scheme (2014-2019).
13. To approve preparation of online AQAR for the year 2018-19.
14. To discuss about structured feedback on curriculum.
15. To discuss about ongoing major/minor research projects.
16. To discuss about organization of Guest lectures.
17. To finalize the procedure of evaluation under Autonomy by external peer team of IQAC.
18. AoB.

**Rajarshi Shahu Mahavidyalaya, Latur**  
**(Autonomous)**

**Academic Year: 2018-19**

**Minutes of IQAC meeting held on 04.04.2019**

**Date: 04.04.2019**

**Venue: Principal's Chamber**

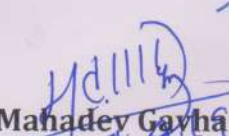
**Time: 11.00 a.m.**

A meeting of IQAC was held on **04.04.2019 at 11.00 a.m.** in Principal's Chamber under Chairmanship of Principal **Dr. Mahadev Gavhane**. Coordinator **Dr. Abhijit Yadav** read the minutes of earlier meeting and explained the action taken report on it. Following members were present for meeting. Agenda points were discussed in meeting at length and decisions taken on the agenda points are as under:

Sr. No.	Name	Designation in QAC	Signature
1	Dr. Mahadev Gavhane	Chairperson	
2	Prin. Anirudh Jadhav	Member, Management representative	
3	Dr Ravsaheb Kavle	Nominee, Stakeholder representative	
4	Shri Dharmaraj Hallale	Nominee, Alumni representative	
5	Shri B. B. Thombare	Nominee, Industry Expert	
6	Dr A.J. Raju	Member, Senior Administrative Officer	
7	Dr. Elahipasha Masumdar	Member, Senior Administrative Officer	
8	Dr Omprakash Shahapurkar	Member, Senior Administrative Officer	
9	Prof Vishwas Shembekar	Member, Teacher Representative	
10	Shri Sadashiv Shinde	Member, Teacher Representative	
11	Dr Suresh Phule	Member, Teacher Representative	
12	Dr Deepak Vedpathak	Member, Teacher Representative	
13	Dr Anuja Jadhav	Member, Teacher Representative	
14	Dr Sachin Bhandare	Member, Teacher Representative	
15	Dr Renuka Londhe	Member, Teacher Representative	
16	Shri Suryakant Maske	Member, Teacher Representative	
17	Shri Satish Chavan	Member, Senior Administrative Officer	
18	Shri Jaganth Kshirsagar	Member, Senior Administrative Officer	
19	Dr Abhijit Yadav	Member, Secretary cum Coordinator	

  
**(Dr Abhijit Yadav )**

Member Secretary Cum Coordinator, IQAC

  
**(Dr Mahadev Gavhane)**

Principal and Chairperson, IQAC



**Minutes of the meeting held on 04.04.2019:**

The Principal, Dr. Mahadev Gavhane welcomed all the Honorable IQAC members.

Coordinator Dr Abhijit Yadav read out the Agenda of the meeting.

Agenda	Minutes	Decisions
1. To confirm the minutes and Action Taken Report of earlier IQAC meeting.	Dr Abhijit Yadav read the minutes of earlier IQAC meeting and action taken on it.	The IQAC committee gave approval for ATR and minutes of the last meeting.
2. To discuss about result of appeal made on grading of NAAC (III Cycle) A and A process.	Dr E. U. Masumdar briefed the committee about the appeal made on NAAC grade.	It is decided to sent a letter to NAAC regarding the discrepancies observed in communications received from NAAC regarding appeal.
3. To discuss about the status of Autonomy review.	It is suggested to form a committee for preparations of visit of UGC committee to grant extension of autonomous status to the college.	It is decided to form a committee for preparations of visit of UGC committee to grant extension of autonomous status to the college under the chairmanship of Dr O.V. Shahapurkar.
4. To finalize the plan of organization of Conferences/Seminars.	Approval given for organization of conferences sanctioned by ICSSR in the subject Geography and Commerce.	Approval taken for organization of conferences sanctioned by ICSSR in the subject Geography and Commerce.
5. To discuss about presentation on six monthly progress report by Research Scholar.	The committee suggested organizing the presentations on six monthly progress reports by inviting an external expert in the subject through research committee of the college.	It is decided to arrange the presentations on six monthly progress reports in the month of January and July every year by inviting an external expert in the subject through research committee of the college.
6. To discuss about organizing of Statutory Body meetings and preparation of syllabus as per CBCS pattern.	Approval proposed for organizing Statutory Body meetings and preparation of syllabus as per CBCS pattern.	Approval taken for organizing Statutory Body meetings and preparation of syllabus as per CBCS pattern.

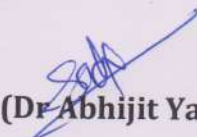
7. To discuss about framing the syllabus for B.Voc. (Computer Technology) and B.Voc. (Food Processing Technology) (Second Year as per NSQF Qualification Pack).	Dr Renuka Londhe briefed the committee about the B.Voc. (Computer Technology) and B.Voc. (Food Processing and Technology) programmes sanctioned by UGC. Approval proposed for framing the syllabus for B.Voc. (Computer Technology) and B.Voc. (Food Processing Technology) (Second Year as per NSQF Qualification Pack).	Approval taken for framing the syllabus for B.Voc. (Computer Technology) and B.Voc. (Food Processing and Technology) (Second Year as per NSQF Qualification Pack).
8. To discuss about specialization at UG III Year.	Dr D. V. Vedpathak briefed the committee about starting specialization at UG-III.	It was decided to forward the proposal of starting specialization at UG III Year to statutory bodies.
9. To discuss about preparation of Academic Calendar and Examination schedule for 2019-20.	Prin A S Jadhav suggested for planning and preparation of academic calendar and examination schedule for 2019-20 for incorporating 8-10 more days for First term in comparison with Second term.	It was decided to prepare the academic calendar and examination schedule for 2019-20 for incorporating 8-10 more days for First term in comparison with Second term.
10. To discuss about preparation of progress report and utilization certificate of grants towards Autonomous College for the year 2018-19.	Approval proposed for preparation of progress report and utilization certificate of grants towards Autonomous College for the year 2018-19.	Approval taken for preparation of progress report and utilization certificate of grants towards Autonomous College for the year 2018-19.
11. To discuss about submission of Final Progress report and utilization certificate of grants towards DST-FIST scheme (2014-2019).	Approval proposed for submission of Final Progress report and utilization certificate of grants towards DST-FIST scheme (2014-2019).	Approval taken for submission of Final Progress report and utilization certificate of grants towards DST-FIST scheme (2014-2019).
12. To discuss about submission of Final Progress report and utilization certificate of grants towards UGC-CPE scheme (2014-2019).	Approval proposed for submission of Final Progress report and utilization certificate of grants towards UGC-CPE scheme (2014-2019).	Approval taken for submission of Final Progress report and utilization certificate of grants towards UGC-CPE scheme (2014-2019).



13. To approve preparation of online AQAR for the year 2018-19.	Approval proposed for preparation of online AQAR for the year 2018-19. It is suggested that the criteria wise chairman should prepare the AQAR.	Approval taken for preparation of online AQAR for the year 2018-19.
14. To discuss about structured feedback on curriculum.	Approval proposed for collecting and analyzing the structured feedback on curriculum.	Approval taken for collecting and analyzing the structured feedback on curriculum.
15. To discuss about ongoing major/minor research projects.	Dr R. L. Kavle suggested that the progress report and utilization certificates of Minor and Major research projects completing tenure should be submitted before 15 April 2019.	It is decided to submit the progress report and utilization certificates of Minor and Major research projects to the UGC.
16. To discuss about organization of Guest lectures.	It is resolved to arrange the guest lectures in all subjects in the next Academic year.	It is determined to arrange the guest lectures in all subjects in the next Academic year.
17. To finalize the procedure of evaluation under Autonomy by external peer team of IQAC.	Dr R L Kavle suggested forming an external Peer Team comprising of Dr R T Deshmukh (MSP, Aurangabad), and two other members from Autonomous colleges to evaluate the performance of the College.	It is decided to form an external Peer Team for evaluating the performance of the College.
18. AOB 18.1 Computer Based Test /Online examination (MCQ) for Information Technology related courses.	Approval proposed for Computer Based Test /Online examination (MCQ) in Information Technology related courses.	Approval taken for Computer Based Test /Online examination (MCQ) in Information Technology related courses.
18.2 Online Admission form (payment gateway).	Approval proposed for Online Admission process.	Approval taken for Online Admission process.
18.3 Pre-proposals of project for Assistance under Rajiv Gandhi Science and Technology Commission (Govt. of Maharashtra).	Dr E. U. Masumdar briefed the committee about the scheme of assistance under Rajiv Gandhi Science and Technology Commission (Govt. of Maharashtra).	It is decided to submit the Pre-proposals of project for Assistance under Rajiv Gandhi Science and Technology Commission (Govt. of Maharashtra) to Swami Ramanand Teerth Marathwada University, Nanded.

18.4 Proposals under Women Scientist Scheme of DST	Approval proposed for submission of proposals under Women Scientist Scheme of DST.	Approval taken for submission of proposals under Women Scientist Scheme of DST.
18.5 Online Refresher Courses/NPTEL courses	Dr R. R. Londhe briefed the committee about the NPTEL courses and online refresher courses.	The committee noted the performance of the staff members in NPTEL courses and online refresher courses.
18.6 Certificate Course Foreign languages (French/Chinese /German)	The committee resolved that at least one certificate course in foreign languages be started depending on availability of faculty to teach the course.	It is decided to start at least one certificate course in foreign language in the subject where the faculty is available.
18.7 To discuss signing MoUs.	Dr Mahadev Gavhane briefed the committee about signing MoUs with Sanskar IT Solutions, Nilanga, Scora Tech. Hyderabad, Yogeshwari Mahavidyalaya, Ambajogai, and Swami Ramanand Teerth Mahavidyalaya, Ambajogai	Approval taken for signing MoUs with Sanskar IT Solutions, Nilanga, Scora Tech. Hyderabad, Yogeshwari Mahavidyalaya, Ambajogai, and Swami Ramanand Teerth Mahavidyalaya, Ambajogai
18.8 Organization of programming and project awareness competition RSMHACKATHON-S-2019	Approval proposed for Programming and project awareness competition RSMHACKATHON-S-2019.	Approval taken for Programming and project awareness competition RSMHACKATHON-S-2019.
18.9 Collecting PBAS profarma from Teaching staff.	Approval proposed for collecting PBAS profarma from Teaching staff.	Approval given for collecting PBAS profarma from Teaching staff.

Date: 06.04.2019

  
(Dr Abhijit Yadav )

Member Secretary cum Coordinator, IQAC

  
(Dr Mahadev Gavhane)

Principal and Chairperson, IQAC



**Action taken report on the decisions of the meeting held on 04.04.2019:**

<b>Decisions</b>	<b>Action Taken</b>
1. The IQAC committee gave approval for ATR and minutes of the last meeting.	ATR of earlier IQAC meeting approved.
2. It is decided to send a letter to NAAC regarding the discrepancies observed in communications received from NAAC regarding appeal.	No action.
3. It is decided to form a committee for preparations of visit of UGC committee to grant extension of autonomous status to the college under the chairmanship of Dr O.V. Shahapurkar.	The committee was formed.
4. Approval taken for organization of conferences sanctioned by ICSSR in the subject Geography and Commerce.	It is planned to organize conference in Geography during 23-24 August, 2019 and conference in commerce during 27-28 September, 2019.
5. It is decided to arrange the presentations on six monthly progress reports in the month of January and July every year by inviting an external expert in the subject through research committee of the college.	Research committee will arrange the presentations.
6. Approval taken for organizing Statutory Body meetings and preparation of syllabus as per CBCS pattern.	Statutory Body meetings organized and syllabus prepared.
7. Approval taken for framing the syllabus for B.Voc. (Computer Technology) and B.Voc. (Food Processing and Technology) (Second Year as per NSQF Qualification Pack).	Syllabus framed.
8. It was decided to forward the proposal of starting specialization at UG III Year to statutory bodies.	Specialization at UG III not started.

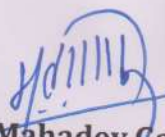
9. It was decided to prepare the academic calendar and examination schedule for 2019-20 for incorporating 8-10 more days for First term in comparison with Second term.	Academic calendar and examination schedule prepared and modification in daily teaching diary is made.
10. Approval taken for preparation of progress report and utilization certificate of grants towards Autonomous College for the year 2018-19.	The process of preparation of progress report and utilization certificate of grants towards Autonomous College started.
11. Approval taken for submission of Final Progress report and utilization certificate of grants towards DST-FIST scheme (2014-2019).	The process of preparation of Final Progress report and utilization certificate of grants towards DST-FIST scheme started.
12. Approval taken for submission of Final Progress report and utilization certificate of grants towards UGC-CPE scheme (2014-2019).	The progress report and utilization certificate of grants towards UGC-CPE scheme are prepared.
13. Approval taken for preparation of online AQAR for the year 2018-19.	The preparation of online AQAR started.
14. Approval taken for collecting and analyzing the structured feedback on curriculum.	The structured feedback on curriculum collected and analysed.
15. It is decided to submit the progress report and utilization certificates of Minor and Major research projects to the UGC.	The progress report and utilization certificates Major research projects submitted to the UGC.  With regard to Minor research projects no action is taken.
16. It is determined to arrange the guest lectures in all subjects in the next Academic year.	Guest lectures organized.
17. It is decided to form an external Peer Team for evaluating the performance of the College.	Committee formed.
18.1 Approval taken for Computer Based Test /Online examination (MCQ) in Information Technology related courses.	Process started.



18.2 Approval taken for Online Admission process.	Online Admission process conducted.
18.3 It is decided to submit the pre-proposals of project for Assistance under Rajiv Gandhi Science and Technology Commission (Govt. of Maharashtra) to Swami Ramanand Teerth Marathwada University, Nanded.	Proposals sent.
18.4 Approval taken for submission of proposals under Women Scientist Scheme of DST.	Proposals sent.
18.5 The committee noted the performance of the staff members in NPTEL courses and online refresher courses.	No action needed.
18.6 It is decided to start at least one certificate course in foreign language in the subject where the faculty is available.	No action.
18.7 Approval taken for signing MoUs with Sanskar IT Solutions, Nilanga, Scora Tech. Hyderabad, Yogeshwari Mahavidyalaya, Ambajogai, and Swami Ramanand Teerth Mahavidyalaya, Ambajogai	MoUs signed.
18.8 Approval taken for Programming and project awareness competition RSMHACKATHON-S-2019.	Programming and project awareness competition RSMHACKATHON-S-2019 organized.
18.9 Approval given for collecting PBAS profarma from Teaching staff.	PBAS profarma collected.

  
(Dr Abhijit Yadav )

Member Secretary cum Coordinator, IQAC

  
(Dr Mahadev Gavhane)

Principal and Chairperson, IQAC