



Shiv Chhatrapati Shikshan Sanstha's

Rajarshi Shahu Mahavidyalaya, Latur

(Autonomous)



COMPENDIUM OF INSTITUTIONAL POLICIES

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(Autonomous)

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INTRODUCTION

The policy document of Rajarshi Shahu Mahavidyalaya, Latur (Autonomous), provides specifics of the institution's policy commitments for what must be done through the exploitation and development of various resources inside the institution. It is essentially a set of rules that serve as a guiding principle for the institution's path of transforming youth through holistic education towards an enlightened society. These rules and regulations are guided by the institution's policy commitments. Based on a review and analysis of the institution's vision, mission, motto, core values, outcomes, policies, strategies, and provisions, the institution's policy document was created.

The institution's policies are defined so that those who work within it have a framework for action that will enable them to carry out their duties.

This policy statement is a tool for raising standards. It is intended that the document will assist in meeting accreditation requirements. The Rajarshi Shahu Mahavidyalaya, Latur (Autonomous), policy document is disseminated to the stakeholders by a variety of channels and posted on the institution's website for faculty, staff, students, and all other stakeholders as well as the community to access and become acquainted of. The policy document is predicted to continuously assist in fulfilling the institution's objectives and vision.




Principal
PRINCIPAL
Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)



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Admission Policy

1. Preamble:

Rajarshi Shahu Mahavidyalaya, Latur serves to cater higher educational needs with the motto ||अरोह तमसो ज्योतिः|| (Rise from Darkness to Light) and mission 'Pursuit of Excellence'. The institution assures equity, accessibility and inclusiveness while providing admission to various programmes. The admission shall be purely on merit basis and fees will be as prescribed by the University and regulatory bodies. Admissions are open to all the eligible aspirants, who can fulfill the criteria framed by the State Government/University/regulatory bodies or Institution.

2. Scope:

Admission policy and guidelines are applicable to the students who are seeking admission to various programmes offered by the Institution as well as to all the stakeholders involved in the admission process.

3. Composition of Admission Committee:

Sr. No.	Designation	Position
1	Principal	Chairperson
2	Vice Principal	Member
3	Programme Coordinator	Members
4	Class Coordinator	Members
5	Faculty Representative	Members (Principal's Nominee)
6	Office Registrar	Member Secretary

4. Role and Responsibilities of Admission Committee:

The admission committee will-

- 4.1 Frame and modify admission policy and guidelines as per the requirements of different programmes of study in the institution abiding the rules and regulations stated by UGC, Govt. of Maharashtra and Parent University.

- 4.2 Plan and approve the admission procedures to the different programmes offered by the Institution.
- 4.3 Implement admission norms of the UGC, Govt. of Maharashtra and Parent University.
- 4.4 Describe admission procedures to various programmes offered by the Institution.
- 4.5 Monitor and review the admission process.
- 4.6 Allot the subject combinations and second languages to B.A., B.Com. and B.Sc. programmes.

5. Objectives:

- 5.1 To decide the admission procedure of various programmes.
- 5.2 To maintain a smooth admission process.
- 5.3 To ensure transparency in overall admission process.
- 5.4 To follow the admission rules and regulations set by the State Government/University/regulatory bodies or Institution.
- 5.5 To inform the students at the time of admission about various scholarships and Freeships.

6. Eligibility Criteria:

- 6.1 UG programmes: Students passing 10+2 or Pre-University College examinations.
- 6.2 PG programmes: Students qualifying degree examinations and obtaining minimum 24 credits in a specific subject from a recognized university.

7. Admission Policy

- 7.1 Admission to both the Undergraduate (UG) and the Postgraduate (PG) programmes will be on the basis of the aggregate marks in the qualifying examination or its equivalent examinations.
- 7.2 The reservation policy norms of the Government of Maharashtra and Parent University will be followed.
- 7.3 Online registration is prerequisite for the admissions to all programmes.
- 7.4 Admission schedule will be strictly followed.
- 7.5 Admission will be considered final, once the fees for the academic year are paid and original documents (Mark sheet(s), Leaving/Transfer Certificate, Migration Certificate, Caste Certificate if applicable, Affidavit if applicable, etc.) are submitted. In exceptional cases, the time for submission of documents is extended at the discretion of the Principal.
- 7.6 Students should submit the eligibility form with all the necessary documents.
- 7.7 The socially challenged and economically weaker students will be eligible to apply for Government Scholarship/Freeships as per the norms.
- 7.8 The admission is valid for one academic year and should be renewed after qualifying minimum criteria required for the admission to subsequent year of programme.

- 7.9 Special relaxation in admission criteria and fees will be provided for the economically weaker, socially challenged and Divyangjan students.

8. Admission Procedure:

- 8.1 Admission schedule will be declared on institutional website, notice board and social media platform.
- 8.2 Online registration is required for the admissions to all programmes.
- 8.3 Once registration is over, check list will be displayed on notice board and institutional website for corrections, if any.
- 8.4 First merit list in compliance with marks, reservation policies, etc. will be displayed on notice board and institutional website.
- 8.5 Selected students should confirm their admissions within the stipulated time. Admissions will be considered to be completed only on submission of necessary documents and payment of fees for the academic year.
- 8.6 As per the availability of the seats, second and/or third merit lists of the eligible students for the admission will be displayed on notice board and website.
- 8.7 Spot admissions will be offered for seats remaining vacant after the third round of admission.
- 8.8 For B.A. and B.Sc. programmes, subject combinations will be finalized on merit basis through personal counseling.
- 8.9 For B.A., B.Com. and B.Sc. programmes, second languages (SL) will be finalized on merit basis through personal counseling.
- 8.10 The multidisciplinary subject NCC Studies shall be offered on merit basis through personal counseling.

9. Admission Cancellation:

9.1 By the Institution:

The admission will be cancelled if a student

- 9.1.1 does not submit the original Mark sheet and Leaving/Transfer Certificate, Migration Certificate (if applicable) and copies of necessary documents within stipulated time.
- 9.1.2 provides false information, errors in certificates and fails to meet the eligibility criteria.
- 9.1.3 violates the rules and regulations mentioned in the Code of Conduct.

9.2 By the student:

- 9.2.1 The admission will be cancelled if a student applies in writing to the Principal.
- 9.2.2 After cancellation of admission, the fees will be refunded by the Institution as per the norms given by Government of Maharashtra and Parent University.

10. Transfer of Admission:

The request of students within stipulated time, satisfying minimum eligibility criteria for transfer of admission from one programme to other will be allowed based on the availability of seats and at the discretion of the Principal.

11. Review and Implementation:


11.1 Admission Committee will review the policy time to time.

11.2 Admission Policy will be displayed on the institutional website.

11.3 Admission Committee will look after the implementation of policy in letter and spirit.

11.4 Any dispute related to admission shall be settled by the Principal.




Principal
PRINCIPAL
Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)



शिव छत्रपती
शिक्षण संस्था
लातूर

॥ आरोह तमसो ज्योतिः ॥

स्थापना - १९७०

