

METROCHEM API PRIVATE LIMITED

Flat No.302,Bhanu Enclave,Sunder Nagar,
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OFFER LETTER

Date:-21-01-2021

To
Mr Akshay Kumar Birajdar
Mankenivas, Manthale Nagar
No 9, Latur

Dear Akshay Kumar

With reference to your application and the subsequent interview you had with us, we are pleased to offer you the position of **Trainee Chemist – R&D** at our **R&D Unit**, Shapur Site and you will be paid for a CTC of Rs.186000/- (Rupees One lakh eighty six thousand only) all inclusive Per Annum as per the Annexure-I. You shall join the services of the Company not later than **25-01-2021** subject to the submission of medical reports and required documents as mentioned in Annexure-II. You are requested to report to the HR Department at the address mentioned below on any working day for completing the joining formalities.

Metrochem API Pvt Ltd-Unit-R&D
Plot No 298/P, D No. 1-73/3/1
Pipe Line Road, Phase 1, IDA
Jeedimetla, Hyderabad

The letter of appointment including all terms and conditions would be issued to you at the time of your joining. Please note that this offer is valid subject to the information furnished by you being found true & correct. On scrutiny if found otherwise, company reserves the right to terminate the offer.

In case you wish to leave the services after joining the company, you need to give three months prior notice in writing. Company will not accept salary payment in lieu of notice by the employee and thus the resignee has to necessarily serve the three months notice. The Organization may choose to release the employee in case of termination without notice period of service at its sole discretion

Please acknowledge the receipt of this letter and confirm us your acceptance and date of reporting immediately.

With Best wishes,

For Metrochem API Pvt. Ltd

Rajesh Karicherla
Head HR

