



Shiv Chhatrapati Shikshan Sanstha's

Rajarshi Shahu Mahavidyalaya, Latur

(Autonomous)

e-Governance Report 2018-19

1. Planning and Development:

MasterSoft cloud software is being used for planning e-governance of the institution. For effective e-governance the institute has its website, which is being used for communicating with various stakeholders. The activities like admission notification, examination schedule, academic calendar, results, notices, advertisements, various reports etc. are uploaded regularly on website. The institution has e-Notice Board to display the notices and events. Upward and downward communications are done through e-mail and WhatsApp to enhance paperless work culture. The e-governance operations are integrated with ISO 9001-2008 certification.

2. Administration:

The Management Information System (MIS) is being used for general administration purpose which includes modules for Planning and Development, Administration, Finance and Accounts, Examinations, Online Students' Registration and Admission, Store and Purchase Management System, Tally Integration Account Management System. The administrative structure, Academic Calendar, curriculum with course outcomes, program outcomes and skill enhancement courses are accessible through website. Communication with staff and students are done through e mail/WhatsApp and information is collected online.

3. Finance and Accounts:

Tally Integration of Account Management System is being used to keep tracks and records of all financial transactions, which include modules for cash flow, Payroll Management, budgeting and accounting, etc. The salaries of grant in aid staff are prepared through HTE SEVARTH software and are transferred to the Bank Accounts. The EAT module under PFMS is used for expenditures against funds received from government agencies. The RTGS and NEFT systems are encouraged for transfer and receiving funds.

4. Student Admission and Support:

The admission process includes online publication of prospectus, registration, publishing check list, displaying merit list, admission and payment of fees, preparation of program wise and subject wise name list, allotting roll number and generating identity card. The website is updated with the information related to scholarships, academic calendar, examinations, curricular, co-curricular and extracurricular activities, research related activities, placement related activities, outreach and extension

activities, Capability enhancement schemes, Competitive examinations, etc. Besides these, WhatsApp groups, etc. are used for sending notices and study materials.

5. Examination:

The Cloud based MasterSoft software is being used for filling up online examination forms, generating seat numbers, hall tickets and grade cards. There is a separate navigation menu for examinations on the college website. The examination notices, timetable, list of appearing students, link for downloading hall tickets, consolidated result are available at one click. The seating arrangement is displayed on e-Notice Board to avoid chaos among the students. The assessment of OMR sheets is done through the software.

Date: 25/04/2019




Principal
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