



Shiv Chhatrapati Shikshan Sanstha's

Rajarshi Shahu Mahavidyalaya, Latur

(Autonomous)

e-Governance Report 2019-20

1. Planning and Development:

The institution uses MasterSoft cloud Software for planning and development. The academic calendar is prepared and is made available to the students and staff through android app developed by MasterSoft cloud Software. The institution has its own website - <https://www.shahucollegelatur.org.in/>. The institution maintains and updates the website regularly. The information connected to the various activities of institution like admission notification, examination schedule, academic calendar, examination results, Notices, and reports and photographs of teacher & student activities, news related to the activities, advertisements and latest happenings are uploaded regularly. There is also provision for providing the feedback on curriculum to various stakeholders like Students, Employers, Alumni, Parents and Teachers of other institutes. All the important notices and names of the staff on leave are displayed on e-notice board. The HoD and staff provides suggestions for overall planning of activities and programmes through e-mail. The teaching plan is uploaded on institutional website. The standard operating procedures as per ISO 9001-2008 systems are available.

2. Administration:

The institution uses Management Information System in its Administrative operations. The MIS has modules including Planning and Development, Administration, Finance and Accounts, Examination, Online Student Registration, Online Student Admission and Fees, Online Student Attendance, Tally Integration of Account Management System, Payroll Management System Integration with Biometrics, Store and purchase management system.

The website displays administrative structure, Academic Calendar, Curriculum with course outcomes, program outcomes and programme specific outcomes, information related with skill enhancement courses. All the programmes and proceedings of the various committees and cells of institution are available on institution website. To promote the paperless work all notices are sent through email and WhatsApp system. Students related circulars/Notices are put on Institution website and e-Notice Board

3. Finance and Accounts:

Fully equipped computerized techniques are used to keep tracks and records of all financial matters of the Institution. The institution has software package with Tally Integration of Account Management System, Payroll Management System Integration with Biometrics. The budgeting and accounting is done totally online. Tally Integration

of Account Management System module of MasterSoft ERP is used to maintain and manage the inflow and outflow of the finances.

The salary of fix pay staff is generated and paid through Payroll Management System. The salaries of grant in aid staff is prepared through government provided online software HTE SEVARTH and is directly transferred to the Bank Account. The institution has registered under PFMS. The EAT module is used for expenditures made under funds received from government agencies. Most of the accounts documentations are digitally maintained. The RTGS and NEFT system is used for transfer of funds.

4. Student Admission and Support:

All the relevant information related to admission, students' scholarships, teaching-learning, examinations, co-curricular and extra-curricular activities, research related activities, placement related activities, outreach and extension activities etc. are available on one click at institutional website. The MasterSoft ERP software is used to generate subject wise list of the students, Transfer Certificate, Migration Certificate, Bonafide Certificate, Caste wise admission reports, Fee receipts, Identity cards etc. Besides these, some of the teaching faculties created subject wise WhatsApp groups to circulate all important notices and communications. The students are provided MasterSoft Cloud Android App wherein student can check information related to their attendance, fees and dues. There is a provision of sending a text message to parents mobile about attendance of their ward.

5. Examination:

The Institution has procured cloud based MasterSoft Software for examination purpose. Using this software, the examination forms are filled, hall tickets and provisional grade card can be downloaded by the student. The seat number, subject wise, course wise, programme wise, gender wise and grade wise results are generated. The seating arrangement is displayed on e-Notice board to avoid chaos and confusion among the students. The assessment of OMR sheets of MCQ based Unit Test is done through software.

Date: 01/07/2020




Principal
PRINCIPAL
Rajarshi Shahu Mahavidyalaya
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