

# Rajarshi Shahu Mahavidyalaya (Autonomous), Latur e-Governance Report 2021-22

# **Planning and Development**

The Institute has formulated a committee to prepare academic calendar, which schedules semester wise teaching days, BoS meetings, Academic Council Meeting, meetings of various Committees and Cells, Students Association Activities and Examination planning. The Academic Calendar also includes schedule of Co-curricular as well as extracurricular activities. Meeting intimations of the Academic Council, CDC, BoS. etc. are circulated through email. To prepare Master Timetable 2021-22, Google Sheet was used.

# Administration including complaint management

The institute has implemented various strategies to reduce paper trails. Notices/Information is sent to the faculty via institutional email as well as Official WhatsApp group. Student notices are circulated through Telegram Channel. IQAC, academic committees and many Departments have started using Google facilities such as Google Forms for obtaining feedbacks from students, parents, teaching staff, conference/seminar participants etc.

#### **Finance and Accounts**

The Account Section uses software such as Tally, MasterSoft ERP Solutions and Microsoft Excel to maintain college accounts in a systematic manner. Salary and Tax calculations are done on a CMS MasterSoft Software. The Salary Slips are generated through software.

### **Student Admission and Support**

The entire Admission process was online through student login. The facilities like paying fees in instalments, applying for examination, generation of Bonafide Certificate, Transfer Certificate and Migration Certificate, etc. are online.

## **Examination**

The examination section is fully automated with dedicated server. The conduct of online examinations is done through customized RSML examination Software developed by Matter Softwares Pvt. Ltd. The MasterSoft ERP was used for registering examinations, Seat Number generation, Hall Ticket and Time Table generation, Question Paper Setting, Internal Examinations, Result Generation, Grade Card Printing, etc. The Hall Tickets and results are accessible to students through login. Examination Schedules, Seating Arrangements and other details of examinations are displayed on the website.

Date: 19/05/2022

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PRINCIPAL Rajarshi Shahu Mahavidyalaya (Autonomous), Latur