



Shiv Chhatrapati Shikshan Sanstha's

# Rajarshi Shahu Mahavidyalaya, Latur

(Autonomous)



## COMPENDIUM OF INSTITUTIONAL POLICIES

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(Autonomous)

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## INTRODUCTION

The policy document of Rajarshi Shahu Mahavidyalaya, Latur (Autonomous), provides specifics of the institution's policy commitments for what must be done through the exploitation and development of various resources inside the institution. It is essentially a set of rules that serve as a guiding principle for the institution's path of transforming youth through holistic education towards an enlightened society. These rules and regulations are guided by the institution's policy commitments. Based on a review and analysis of the institution's vision, mission, motto, core values, outcomes, policies, strategies, and provisions, the institution's policy document was created.

The institution's policies are defined so that those who work within it have a framework for action that will enable them to carry out their duties.

This policy statement is a tool for raising standards. It is intended that the document will assist in meeting accreditation requirements. The Rajarshi Shahu Mahavidyalaya, Latur (Autonomous), policy document is disseminated to the stakeholders by a variety of channels and posted on the institution's website for faculty, staff, students, and all other stakeholders as well as the community to access and become acquainted of. The policy document is predicted to continuously assist in fulfilling the institution's objectives and vision.



  
**Principal**  
**PRINCIPAL**  
Rajarshi Shahu Mahavidyalaya, Latur  
(Autonomous)





Shiv Chhatrapati Shikshan Sanstha's  
**Rajarshi Shahu Mahavidyalaya, Latur**  
**(Autonomous)**

**Policy for Promotion of Research**

**1. Preamble:**

Rajarshi Shahu Mahavidyalaya, Latur has developed its own set of policy to promote research. The Institution ensures that the research work adhere to scientific enquiry, meet ethical standards, follows principles of honesty, transparency, responsibility, integrity, accountability and benefits to the society. Research activities will create and propagate new knowledge in various fields, encourage innovative thinking, devise novel applications and stimulate better teaching and learning among Teachers, Research Scholars and Students. The policy endorses quality research publications and promotes collaborations with other reputed research institutes.

**2. Scope:**

The policy is applicable to all Research activities conducted by Teachers, Research Scholars and Students in and outside the Campus. It mainly focuses on promotion of research in the basic and applied fields of Humanities, Social Sciences, Commerce and Management, Physical Sciences, Chemical Sciences, Life Sciences, Computational Sciences, etc. The policy lays down the framework, guidelines and regulations for academic research by considering the vision, mission and core values of the Institution. The policy emphasizes the fact that the individual researcher assumes full responsibility for his/her research work and the subsequent consequences thereof.

**3. Objectives:**

The objectives of policy for promotion of research policy are to-

- 3.1. Develop a conducive environment for promoting research adhering to all the norms as expected by the stakeholders.
- 3.2. Promote social wellbeing and sustainable industrial development.
- 3.3. Endorse high quality R&D work, generate innovative ideas and Intellectual Property.
- 3.4. Promote the commitment of Teachers, Research Scholars and Students towards quality research leading to publications in renowned journals indexed in Scopus/Web of Science/PubMed/ Sherpa/Romeo/Indian Citation Index/UGC Care

List and/or with sound impact factor and presentations in National/International conferences/Seminars/Symposia.

- 3.5. Set up the direction and benchmarks for research with assurance of quality and ethics in research.
- 3.6. Create facilitating environment within the Institution to inculcate a research culture as well as to provide requisite support facilities for research such as laboratory, library, computer, incentives, seed money, etc.
- 3.7. Undertake socially useful research with potential for commercialization that brings significant benefits to Researchers, Institution as well as Society.
- 3.8. Recognize the PG departments as Research Centers from parent university for achieving excellence in research.
- 3.9. Build up strong interdisciplinary/trans-disciplinary collaborations and partnerships nationally and globally with institutions for research.
- 3.10. Ensure integrity and professionalism, justice and equity, and intellectual sincerity in research activities.
- 3.11. Ensure the safety and well-being of those associated with the research activities.
- 3.12. Familiarize Teachers, Research Scholars and Students with Code of Ethics set by UGC, Govt. of Maharashtra, parent university and the institution regarding plagiarism and malpractices.
- 3.13. Imbibe research skills among the Teachers, Research Scholars and Students through "Capacity Building Programmes".
- 3.14. Make teachers and Research Scholars familiar with the concepts of Intellectual Property Rights (IPR), Start-ups, Innovation, Entrepreneurial Ecosystems, etc by conducting various activities.
- 3.15. Publish scholarly materials such as books based on contributed chapters by eminent persons, Teachers, Research Scholars and Students, etc.

**4. Regulation for Enrollment to the Research Programmes (M.Phil./Ph.D.):**

The Institution shall follow prescribed norms of the Parent University, Govt. of Maharashtra and UGC for enrollment of students to the Research Programmes (M.Phil./Ph.D.).

**5. Research Advisory Committee (RAC):**

A Research Advisory Committee shall be constituted to promote the innovative and industrially relevant research to be undertaken by the Teachers, Research Scholars and Students with high accuracy and marketing potential outputs.



### 5.1 Composition of RAC:

The composition of research advisory committee will be

Sr. No.	Designation	Position
1	Principal	Chairperson
2	Vice Principal	Member
3	Faculty Representative	Member
4	Senior Faculty Nominated by Principal	Member Secretary

### 5.2 Functions:

RAC shall have the following responsibilities:

- 5.2.1 To review and finalize the research project proposals and seminar/ conference/ workshop/symposia proposals.
- 5.2.2 To scrutinize the proposals received for research seed money.
- 5.2.3 To recommend incentives to teachers to carry out research including purchase of equipments/ instruments.
- 5.2.4 To conduct Ph.D. coursework as per parent university guidelines.
- 5.2.5 To review periodically and assist in the progress of the research work of the Research Scholar. A research scholar shall appear before the RAC once in a year to make a presentation of the progress of his/her work for evaluation and further guidance. The yearly progress reports shall be submitted by the RAC to the Institution with a copy to the research scholar. In case the progress of the Research Scholar is unsatisfactory, the RAC shall record the reasons for the same and suggest corrective measures. If the Research Scholar fails to implement these corrective measures, the RAC may recommend cancellation of registration.
- 5.2.6 The RAC shall work in collaboration with sub committees namely Committee for Code of Ethics for Research (CER), Intellectual Property (IP) Cell and Consultancy Approval Committee (CAC).

### 6. Research Management:

- 6.1. RAC shall adhere to the rules and regulations issued time to time by the parent university for monitoring the research work/progress.
- 6.2. The RAC shall conduct Ph.D. coursework for the newly enrolled research scholars.
- 6.3. RAC shall review the progress of research periodically by PPT presentation.
- 6.4. HoD and research supervisors shall monitor the research activities and ensure that the research work is being carried out in accordance with policy for promotion of research.
- 6.5. The research supervisor shall ensure that the research scholars submit the periodic progress report to the university/sponsoring/funding agencies.

## **7. Academic Research:**

The Teachers, Research Scholars and students shall work in frontier areas resulting in publication of research papers/project outcomes in renowned journals indexed in Scopus/Web of Science/PubMed/ Sherpa/Romeo/Indian Citation Index/UGC Care List and/or with sound impact factor. The teachers shall ensure the quality of the Research Reports to avoid plagiarism and malpractices. The Teachers, Research Scholars and students should not publish the articles in predatory journals and avoid the malpractices including falsifying the results, artificial construction of research results, Misinterpretation of results, etc. The UG and PG students should be encouraged to take research based projects.

## **8. Incentives for Research Endeavors:**

The Institution shall provide incentives to teachers, Research Scholars and students for promoting R&D activities, receiving research funding and consultancy projects, granting patents, research publications in journals with good Thomson Reuters impact factor, and updation of research knowledge.

The financial assistance in terms of registration fee and/or TA/DA shall be provided for presenting research papers in National/ International conferences/ seminars/ symposia/ workshops.

## **9. Research Seed Money:**

Funds needed for research are not easily available. Even there is the transitory gap. Keeping in mind the transitory gap in receiving research funds from various funding agencies (UGC, DST, DBT, CSIR, ICSSR, etc.) for Grant in Aid programmes. Scarcity of research funds for teachers working under self-financed programmes, the institution shall support by providing research seed money.

### **9.1 Eligibility:**

Any teacher not having funded research project.

### **9.2 Proposal Format & Methodology:**

- a. Statement of the Problem / Introduction
- b. Literature Review
- c. Research Methodology
  - i. Title of the Study
  - ii. Objectives
  - iii. Hypothesis
  - iv. Physical Areas
  - v. Sampling Procedure
  - vi. Data Collection / Sample Collection
  - vii. Lab Analysis / Statistical Analysis
  - viii. Expected Outcomes
- d. Time Frame
- e. Budget with Justifications




### **9.3 Rules for Sanctioning Research Seed Money Proposal:**

- 9.3.1. The proposals received will be scrutinized by RAC and shortlisted Principal Investigators will be asked to make presentations. The successful principal investigators will be supported with research seed money after acceptance of terms and conditions.
- 9.3.2. Financial assistance for Research Seed Money shall be limited to specific items of expenditure or to cover a part of the expenditure on the specific budgetary items.
- 9.3.3. The research seed money grant will be made available with a view to promote research work with particular relevance to the scientific and socio-economic development of the region.
- 9.3.4. The ceiling of grant for a research seed money project will be Rs. 1,50,000/-. In exceptional cases the ceiling limit can be increased at the discretion of Principal.
- 9.3.5. The project duration will be maximum of 24 months and will start from the date of acceptance of terms and conditions of research seed money project by the Principal Investigator.
- 9.3.6. The progress of the project will be reviewed after every 6 months by the RAC.
- 9.3.7. The whole or part of the grant unutilized at the end of the research seed money project shall be deemed to be lapsed.
- 9.3.8. After the completion of the research seed money project, the Principal Investigator must publish the scientific reports/findings in the form of research papers in renowned journals indexed in Scopus/Web of Science/PubMed/Sherpa/Romeo/Indian Citation Index/UGC Care List and/or with sound impact factor. The Principal Investigator should acknowledge the contribution of Institute in outputs of the research projects.
- 9.3.9. The Principal Investigator shall submit the details of expenditures including vouchers, invoice to the office immediately.
- 9.3.10. In case, the Principal Investigator (PI) leaves the Institution, before completing the research seed money project, he/she should inform the RAC and complete all formalities before leaving.
- 9.3.11. The ownership of the IPR resulted from the research seed money project will be shared by both the Institution and the Principal Investigator.

### **10. Review and Implementation:**

- 10.1. The policy will be reviewed time to time as per the guidelines of parent university, State Government, UGC, funding agencies, sponsoring agencies, etc.
- 10.2. Policy for Promotion of Research will be displayed on the college website and communicated to all stakeholders.
- 10.3. RAC will look after the implementation of policy in letter and spirit.



  
**Principal**  
Rajarshi Shahu Mahavidyalaya, Latur  
(Autonomous)





शिव छत्रपती  
शिक्षण संस्था  
लातूर

॥ आरोह तमसो ज्योतिः ॥

स्थापना - १९७०

