

Shiv Chhatrapati Shikshan Sanstha's

Rajarshi Shahu Mahavidyalaya (Autonomous), Latur

Department of B.A. (Competitive Examinations Programme - CEP)

1) Title of Programme:		Visit to Administrative Offices		
2) Name of Organizing Department/Unit:		B.A. (Competitive Examinations Programme-CEP)		
3) Name of the Coordinator(s)/ Convener(s)/ Organizer(s) of the Programme		Prof. Madhav Shelke		
4) Date(s) of the Programme		07-02-2020	to 10-02-2020)
5) Venue / Mode		Administrative Offices (Offline)		
6) Target Group		B.A. S.Y.		
7) Number of Participants		Male	Female	Total
A separate list with	Teaching	3	0	3
signatures be maintained in	Students	42	56	98
the department/Unit)				101
8) Name(s) and details of Resource Person(s), if any:		Prof. Madhav Shelke		
9) Total Expenditure for the Programme:		Rs. 800/-		
10) Source of Funding:		Rajarshi Shahu Mahavidyalaya (Autonomous), Latur		

A) A Summary Report of the Activity

i) Tittle :

Visit to Administrative Offices

ii) Introduction:

B.A. CEP department organised a field visit for second year students of CEP department. It was a visit to various administrative offices of Latur, such as GST Office, Collector Office, S.P. Office, Zilla Parishad, Panchayat Samiti, Tahsil Office, Municipal Corporation etc. Students not only visited the offices but also look nice experiences working as officers. This field visit was planned during 07-02-2020 to 10-02-2020.

iii)Objectives of the Programme / issues addressed:

- To know more about administrative system.
- To discuss on various topics and doubts with administrative authorities.
- To acknowledge the responsibilities, duties and position of an officer.

iv) Details of the Participation of the Students:

A total of 98 students (Male 42 and Female 56) and 3 teachers attended the programme

v) Brief Summary of Events/ Sessions:

Under B.A. CEP department, students of B.A. S.Y. came to know about the working of various administrative offices of government offices for this field work, department had included second year students.

It was an group activity, so 6 groups were made and each group was having 16 students. Each group had given a separate administrative office to look into their working as well as to take work experience over there for 8 hours.

vi) Conclusion, with Feedback on the Programme:

This field visit was proved successful, as students visited different administrative offices and observed their works and got a new experience as if they are the officers.

vii) Any appendix if necessary:

List of participants attached

Date: 12-02-2020

Convener / HoD

Chief Co-Ordinator B.A. (CEP) Competitive Examinations Programme



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C) photographs/Screenshots:



Students after visiting MNP Latur



Students after visiting ZP Latur



Officials accepting greetings from students.



Shyam Godbharle (BDO) while giving information to student



After students receiving information from authorities.



Students after visiting Tahsil Office Latur

E) Any other Publicity Material:

राजर्षी शाहू महाविद्यालय, लातूर ४१३५१२ (महासष्ठ) (1701143) (स्टब्सिन रजाको स्वाहत तीर्थ प्रसन्तवाना विद्यापीठ, नादेव) (accust: count registing and arranged variations, even (accust, infinition, forgata, absorbing), international and infinite SAAC Resocrational - AC Grade with 3.38 CGPA.
CPI Status (Phane III) creation for VCC AC FIST Scheme by DST, Gavet, of India-Best Conferge Associal of technols in SSCIA III. University (SCI 200) - 2008 (1993) Coefficienties डॉ. गोपाळराव पारील डॉ. महादेव गव्हाण अनिरुद्ध जाधव HOUN mari मनिव भा को सामाग/2019-20/17-12.5 fr: 07-02-2020 प्रति. मा आपका GST ऑफिस, लागूर विषय - Skill Enhancement Course (Soft Skill Advanced) या विषयाच्या प्रोजेक्ट्सादी विद्यार्थ्यांना सहकार्य करणं वावत महोदय. वरील विभयाम अनुसरन विनेतीपूर्वक अर्ज करण्यान चत्रा को, अभव्या महाविदालयाच्या बो ए. (Competitive Examinations Programme- CEP) विभागाच्या भिन्नेय वागीच्या (SEM-IV) fattaration and the state of th विषयाअंतगत आपल्या कार्यालयाच्या कामकाजायों माहितां संग्रहित करण य कार्यालय कार्यप्रधतो जाणुन घेण्यासाठी दि 13-02-2020 रोजी सकाळी 11:00 ने साथं 5:00 पर्यंत आपल्या कार्यालयाम विद्यार्थी भेट देतील. तरो में साहेबांनी सदरील विद्यार्थ्यांना आफन्या कार्यालयातील विविध विभागाच्या कामकाजाची माहिती देऊन सहकार्य करावे ही विनंती. सोयत -1) विद्यार्थी यादी 11111 मन्यार्य प्राचार्य राजबी बाह नहाविद्यालय सातूर 210 in

Rajarshi Shahu Mahavidyalaya (Autonomous), Latur

B.A. (Competitive Examinations Programme - CEP)

Year : 2019-20

Visit to Administrative Offices

List of Participants (Date : 07-02-2020 to 10-02-2020)

Group - 1 (Zilla Parishad Office, Latur) Teacher Name : Mr.Madhav Shelke

Sr. No.	Name of the participant	Gender	Designation
1	Ade Manisha Namdev	Female	Student
2	Atnure Shivani Shivraj	Female	Student
3	Autte Shubhangi Navanath	Female	Student
4	Bankar Kshitija Tryambak	Female	Student
5	Bansode Manisha Ashok	Female	Student
6	Bhadake Vaishnavi Kishanrao	Female	Student
7	Bhise Geeta Ramdas	Female	Student
8	Birajdar Nikita Gurunath	Female	Student
9	Boyane Bhagyashree Sugriv	Female	Student
10	Boyane Sneha Parmeshwar	Female	Student
11	Chavan Priyanka Shastri	Female	Student
12	Chitte Priyanka Rohidas	Female	Student
13	Deshmukh Kshitija Pradeep	Female	Student
14	Deshmukh Nahush Ashutosh	Male	Student
15	Dongare Vaishnavi Vishwas	Female	Student
16	Dudhabhate Vaishnavi Navnath	Female	Student
17	Dukare Laxmikant Janardhan	Male	Student
18	Gadekar Ambika Baliram	Female	Student
19	Gaikwad Mansi Balaji	Female	Student
20	Gaikwad Pavan Kumar	Male	Student

Group - 2 (Mahanagar Palika Office, Latur) Teacher Name : Mr. Nitin Panchal

1	Gavle Balaji Rajkumar	Male	Student
2	Ghanwadkar Ashwini Sopan	Female	Student
3	Ghobale Neha Subhash	Female	Student
4	Gore Vaishnavi Laxman	Female	Student
5	Hulgunde Sudha Suryakant	Female	Student
6	Indrale Vidhya Ratan	Female	Student
7	Itewad Pravin Tukaram	Male	Student
8	Jadhav Yogesh Rajabhau	Male	Student
9	Jadhavar Ashish Laxmanrao	Male	Student
10	Jagtap Vishal Satish	Male	Student
11	Jaishete Kapileshwari Somnath	Female	Student
12	Jatal Kranti Baliram	Female	Student
13	Junedi Fahad Abdulwahab	Male	Student
14	Kale Rushikesh Santosh	Male	Student
15	Kale Suraj Bapusaheb	Male	Student
16	Kamble Bhairavi Netaji	Female	Student
17	Kamble Pallavi Gyanoba	Female	Student
18	Kedare Mohini Sudam	Female	Student
19	Kuchekar Pooja Gopinath	Female	Student
20	Kuravalkar Anjali Chandrashekhar	Female	Student

List of Participants (Date : 07-02-2020 to 10-02-2020)

Group -	Group - 3 (SP Office, latur) leacher Name : Mr. Pramod Jain			
1	Madole Aniket Madhukar	Female	Student	
2	Makode Prajwal Premprakash	Male	Student	
3	Mane Babita Santosh	Female	Student	
4	Mohite Ashwini Shivaji	Female	Student	
5	Murke Sudharshan Sanjay	Male	Student	
6	Nagargoje Sneha Madhavrao	Female	Student	
7	Navane Vaishali Siddheshwar	Female	Student	
8	Pandhare Akash Ram	Male	Student	
9	Parandkar Akash Jagdish	Male	Student	
10	Pathan Mumtaj Nawab	Female	Student	
11	Pathan Sameer Salim	Male	Student	
12	Patne Sneha Digambar	Female	Student	
13	Pawar Sudarshan Balaji	Male	Student	
14	Pitale Dinesh Datta	Male	Student	
15	Potale Vaishnavi Tukaram	Female	Student	
16	Potdar Pradumn Mahavir	Male	Student	
17	Pujari Rohini Dnyaneshwar	Female	Student	
18	Rasal Pratiksha Madhukar	Female	Student	
19	Rathod Jatin Suraj	Male	Student	
20	Rathod Nikita Pralhad	Female	Student	

Group - 3 (SP Office, latur) Teacher Name : Mr. Pramod Jain

Group - 4 (Tahsil Office, Latur) Teacher Name : Mr. Pramod Jain)

1	Raut Tejaswini Pandharinath	Female	Student
2	Rode Ajay Bandu	Male	Student
3	Ronge Randhir Venkat	Male	Student
4	Sagar Vandana Sudhir	Female	Student
5	Shaikh Juber Sikander	Male	Student
6	Shaikh Mohammad Aftab Faruk	Male	Student
7	Shaikh Sarfaraj Wajir	Male	Student
8	Shelke Shubhangi Kachru	Female	Student
9	Shinde Anant Arun	Male	Student
10	Shinde Ankita Dattrao	Female	Student
11	Sirsat Akshay Damodar	Male	Student
12	Somwanshi Rushikesh Shukacharya	Male	Student
13	Sonwane Rajlaxmi Pramod	Female	Student
14	Surwase Ganesh Ramesh	Male	Student
15	Suryakar Namrata Bhagvat	Female	Student
16	Suryawanshi Vishal Ram	Male	Student
17	Talegave Shubhangi Dnyaneshwar	Female	Student
18	Telange Pavan Gunwant	Male	Student
19	Tigile Pandurang Sopan	Male	Student
20	Vibhute Baliram Siddheshwar	Male	Student
21	Yelgatte Abhishek Hanmant	Male	Student

Convener / HoD Chief Co-Ordinator B.A. (CEP) Competitive Examinations Programme



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Rajarshi Shahu Mahavidyalaya (Autonomous), Latur