



Shiv Chhatrapati Shikshan Sanstha's
Rajarshi Shahu Mahavidyalaya, Latur

Empowered Autonomous Institution

Guidelines for Project Course

Academic & Research Project

Undergraduate & Postgraduate Programme
(UG III & PG II)

NEP Cell and Project & Research Cell (PRC)

Rajarshi Shahu Mahavidyalaya, Latur

Empowered Autonomous Institution

w.e.f
Academic Year 2026-2027

INDEX

Sr. No	Title	Page No
1	Project & Research Cell (PRC)	3
2	Board for Viva –voce	4
3	Responsibilities Assigned to PRC	5
4	Responsibilities Assigned to a Supervisor	6
5	General Framework	7
6	The Time Frame and Stages of Completion of the Project Work A	8
7	Academic & Research Projects	9
8	Report Structure	11
9	Marking Scheme for Project Report and Viva-Voce Examination:	15
10	Formats	18
11	INDEX Format for Project Report	23
12	Format for Certificate	26
13	Format for Student Declaration	28
14	Marking Scheme (Rubrics) for Internal	29
15	Marking Scheme (Rubrics) for External	30
16	Sample of Cover Page	32

Project & Research Cell (PRC)

UG III Academic Project PG II Research Project I & II

Sr No	Name of Faculty	Designation	Faculty
1	Dr Mahesh Wavre	Chairperson	Academic Council Secretary
2	Dr Anuja Jadhav	Member	NEP Nodal Officer
3	Dr Vyankat Dhumal	Member	NEP Cell Member
4	Mr Vishwanath Panchal	Member	IQAC Coordinator
2	Dr Abhijit Yadav	Member	Science & Technology
3	Dr Kalyan Sawant	Member	Science & Technology
4	Dr Sambhaji Patil	Member	Humanities & Social Science
5	Dr Sachin Bhandare	Member	Humanities & Social Science
6	Dr Archana Tak	Member	Humanities & Social Science
8	Dr Pushpalata Trimukhe	Member	Commerce & Management
9	Dr Samreen Bagwan	Member	Commerce & Management
10	Mr Vinod Late	Member	Commerce & Management
11	Dr Sachin Kulkarni	Member	Science & Technology (BT)
12	Dr Manisha Dhotre	Member	Science & Technology(BT)
13	Ms Jyoti Mashalkar	Member	Science & Technology(IT)
14	Mr Bhairvnath Gorde	Member	Science & Technology(IT)
15	Mr Madhav Shelke	Member	Humanities & Social Science (CEP)
16	Mr. Nitin Panchal	Member	Humanities & Social Science (CEP)
17	Dr Kundan Tayade	Member Secretary	R & D Director

Board for Viva –voce

UG III Academic Project PG II Research Project I & II

Sr No	Faculty	Nature	Chairperson	Members
1	Humanities and Social Sciences	Board	Prof. Dr. Sambhaji Patil	All the HoDs of Major Course for UG & One PRC member other than the faculty All the HoDs of PG Department for PG & One PRC member other than the faculty.
2	Commerce and Management	Board	Prof. Dr. Pushpalata Trimukhe	Departmental Faculty & two PRC members other than the faculty
3	Science & Technology	Board	HoD	Department wise Viva-Voce with Departmental Faculty and External (Appointed for UG/PG Practical Examination)

Responsibilities Assigned to PRC

1. To conduct the meeting twice in a semester.
2. To verify titles of Academic & Research Projects.
3. To modify the titles of the synopsis in discussion with the HoD of the concern department if required.
4. To go through the synopsis & give approval to the project titles.
5. To take review of the project work and viva-voce.
6. To organize faculty wise workshops at the beginning of the semester for students & faculty.
7. Ensure a structured, fair, and professional research environment for all students.

Responsibilities Assigned to Board for Viva –voce

1. Conduct the Viva-voce as per the time framework.
2. Maintain attendance records, project logs, and ensures all project batches are properly scheduled.
3. Submit Attendance sheet and internal & external mark list to examination department as per rubrics (Mark Scheme).
4. Evaluates the project's real-world application, originality, core theories, methodologies and overall technical depth.
5. Verify that the project report adheres to the required academic formatting and plagiarism guidelines.
6. Submit subject wise consolidated report of viva-voce to PRC.

Responsibilities Assigned to the Head of the Department

The Head of the Department shall coordinate in Executing the Research Projects, their responsibilities can be summarized as follows:

1. To approve Research Project Proposal.
2. To upload the list of research titles on College website not later than 10 days after the approval of the PRC.
3. To assign academic staff supervisor to an individual or a group of maximum Four students who are working on a common problem statement.
4. To maintain a centralized research project hub repository to facilitate research project management and keeping track of all projects.
5. To work as a mediator between PRC and Students & supervisors.
6. Monitoring the progress of the projects.
7. Ensuring that the schedule given in this manual is strictly followed.
8. Supervision of the administrative work pertaining to the project work.
9. Coordinating evaluation of project.
10. Submission of marks to Examination by due process.

Responsibilities Assigned to a Supervisor

The Project Supervisor shall be responsible for the day-to-day monitoring of the project work of the students assigned, and shall perform the following tasks:

1. Identification and finalization of project areas and titles.
2. Receiving proposals from students in the prescribed time framework.
3. Guide students in designing the study as per the timeline.
4. Conducting weekly meetings of students assigned, to assess their progress and to give them the necessary guidance and assistance.
5. Assist in making a survey plan for the study.
6. Help students prepare the questionnaire for data collection.
7. Plan and assign fieldwork/library work activities to the students.
8. Provide support in data collection, compilation, and analysis.
9. Guide students in report writing.
10. Monitor students' progress and provide mentorship throughout the process.
11. Evaluate the final report as per the template.
12. Maintenance of records of attendance, discussions held, reference material / sources of data, field work, etc.
13. Prepare the evaluation report for assigning credits.

Responsibilities of the Students

Students are required to exercise self-discipline, self-management, job co-ordination, teamwork, and trustworthiness to ensure the success of the project. The responsibilities are:

1. To write a proposal for a research project.
2. To evaluate the literature, identify a suitable approach, gather and analyze data, test the hypothesis, etc.
3. To submit a weekly report and follow the weekly meeting schedule with the supervisor in order to update their progress and seek guidance on project concerns (attendance is obligatory).
4. To oversee the study project from beginning to end, adhering to specified deadlines and milestones.
5. To notify the supervisor right once of any issues that arise that could disrupt work.
6. To submit the dissertation on schedule.
7. To follow the research ethics.

General Framework

Phase 1 (Approval)	Phase 2 (Execution)	Phase 3 (Submission)	Phase 4 (Viva-voce)
• Submission of a research proposal or synopsis to the college's PRC Committee.	• Regular meetings with an assigned faculty supervisor to track progress and methodology.	• Formatting the final report, submitting to anti-plagiarism checks (often with an allowed similarity score of < 30% / 30%.) and binding	• Presentation and submission of final draft of the research project.

The Time Frame and Stages of Completion of the Project Work Are

UG III

Sr. No.	Year	Sem	Project	Credits	Marks	Dates to be followed		
						Allotment of Topics & Submission the list to PRC Cell	Mid Progress Report & Submission the Report to PRC Cell	Final submission & Viva-Voce
1.	III	VI	Academic Project	04	100	Last Week of Odd Sem	Third Week of January	During the Summer Practical Examination

PG II

Time Period (Odd / Even Sem)	Activities
General Orientation by PRC /Subject wise Orientation by Head of the Department /Supervisor and Assigning supervisors for projects	Not later than the fifth week of the commencement of Semester PG III & IV.
July/December fourth week	Assignment of guide, Preliminary discussions, Selection of the broad area of study.
July/ December	Literature Survey - Formulation of the Problem- Setting up of objectives and chalking out the methodology.
August/January First Week	Presentation of the Synopsis and finalization of the Topic and Title.
August & September / January & February	Data Collection & Tabulation and Data Analysis Discussion and Explanation.
October/February Last Week	Midterm Evaluation to review the progress of the Project.
On or before	10 October /March Submission of the draft report.
On or before	30 October/ March Final draft.
November/April First Week	Oral/ Poster Presentation and internal Viva.
November/April Third Week	Project and mark list submitted to the exam department.

Academic & Research Projects

Under the National Education Policy (NEP) 2020, academic projects in Indian colleges shift from rote learning to experiential, skill-based, and multidisciplinary research. Projects now integrate community engagement, vocational skills, and industry internships to directly boost employability.

Purpose

Project work is a student-centered learning exercise in which students study and explore issues or obstacles that arise in the real world. In order to actively foster critical thinking and creativity, it promotes student participation and teamwork. Typically, students organize their research, create a report or other output, and present their conclusions or findings.

The aim of the project is to build skills that promote creativity, entrepreneurship, and improve employability. Thus, the project aims to give the teaching-learning process a purposeful activity. The project could include exercises that assist students go deeper into a certain subject or idea, improving their comprehension and abilities. Additionally, this will give students the chance to learn via experience, collaborate in groups, and hone their talents in a particular field.

Nature of Activity

It is an independent study which could be disciplinary, interdisciplinary or multi-disciplinary undertaken by a student or a group of students (Maximum 4). This could be in the form of -

- Investigation or study of a situation,
- Real-world problem assessment,
- Understanding consumer behaviours,
- Evaluating policies with real-world relevance,
- Contribution to societal, technological solutions, or academic advancement.

Programme-Specific Projects

- **Humanities & Social Sciences:** Focuses on theoretical & qualitative research, literature reviews, historical analyses, socio-economic surveys, archival research or fieldwork. It heavily emphasizes qualitative data, critical writing, and proper referencing (e.g., APA or MLA styles).
- **Commerce & Management:** Projects are highly practical, requiring case studies, market research, or data-driven financial analyses (using tools like SPSS or Excel). Usually involves empirical, applied research using corporate data, market surveys, or financial analysis. Case study methodology is highly prevalent. They typically follow business report formats.
- **Science & Technology:** Involves laboratory experiments, field studies, or computational research. Sections like Material and Methods, and Data Interpretation/Results take precedence. It requires strict adherence to lab safety, data integrity, and ethical boards (if using human or animal subjects).

Student Orientation Programme

- i. There shall be a general orientation for all Third Year & PG II Year students as per calendar above.
- ii. The PRC/HOD should coordinate the orientation in the College.
- iii. External experts may be invited, if necessary.

iv. The objective of the orientation is to give all students a general idea about projects, the type of projects available, the procedural formalities, etc. During the orientation, the students should be informed of the provisions of the Institution's Ordinance and Guidelines relating to the Project.

v. The concerned HoD and Project Supervisor shall conduct an orientation of the students assigned to him/her. The orientation shall cover all details of the project, including field work to be carried out, records to be maintained, periodic meetings, final report, etc.

Number of Students Per Group

The number of students per group will not be **more than 4**.

Report Structure

Report Structure

A standard, properly bound project report follows this sequence:

1. Cover Page & Title Page
2. Certificates of Authenticity (from college and external guide if applicable)
3. Acknowledgments
4. Abstract
5. Table of Contents, List of Tables, and Figures
6. Chapters: Introduction, Literature Review, Methodology, Data Analysis/Implementation, and Conclusion
7. Appendices & References (often using APA or IEEE formats)

Structure and Formatting

1. **Page Layout:** A4 size paper, 1.4 inches left margin (for binding), and 1-inch margins on all other sides.
2. **Typography:** Times New Roman, 12 pt font, with 1.5-line spacing. Devanagari script (where applicable) usually requires 14 pt font.
3. **Page Count:** Typically ranges from 40 to 100 pages, depending on the course and institution guidelines.
4. **Report Order:** The mandatory sequence of pages is: Cover Page, Title Page, Approval Sheet received from PRC, Certificates, Declaration of Originality, Acknowledgements, Table of Contents, Abstract, Core Chapters, Bibliography, and Appendix (If any).

Arrangement of Contents

The sequence in which the project report material should be arranged:

1. Cover Page

- Logo of the Institution
- Name of the Institution (Font size 14)
- Name of the College (Font size 16)
- Name of the Department
- Program Title
- Name of the Course
- Title of the Project
- Name of the Student
- Roll number/Seat number

- Class & Semester
- Month & Year of Submission

2. Title Page

- Title of the Report (Font size 14)
- Name of the Student
- Roll number/Seat number
- Program Title
- Name of the Supervisor
- Name of the HoD
- Month & Year of Submission

3. Certificate

- Certificate by the Institute (Authenticity by Supervisor & HoD)
- Student's Declaration
- No-Plagiarism Declaration (By Central Library)

4. Table of contents/ Index

- Include headings and subheadings with page numbers.
- List of Figures and Tables: List all figures and tables included in the report with corresponding page numbers.

5. Acknowledgments

6. Abstract

7. Chapters

Chapter I: Introduction –

Problem Statement, Rationale of the Study, Overview of the Topic. Objective of the study (very specific 3-4) (sub-objectives may be used in order to solve the main problem)

Briefly introduces the historical, cultural, or linguistic context of your chosen texts/topic

Chapter II: Review of Literature –

Critical analysis of earlier National & International works, Identification of research gap and Justification of project need.

Chapter III: Research Methodology / Theoretical Framework –

Specifies whether your study is qualitative, quantitative, or mixed-methods.

Methods to be followed in order to study the topic (Research Design, Data collection method, Data collection tool, Sampling Size & Methods, and Analytical Tools Used)

Chapter IV: Results and Discussion/Analysis/ Findings–

Data Analysis & Interpretation, Tables, Graphs, Charts, Spatial Data (Maps, Reports and Digital Files), Thematic Maps (choropleth, heat), 3D visualizations and Statistical Findings, Analytical Reports, etc (as applicable) Discussion-Explain implications, limitations, comparison with literature, and elaboration of the points. Textual Analysis (for literature projects): Close reading and interpretation of primary texts, categorized by theme or narrative elements. Linguistic Analysis (for language projects): Presentation of survey results, corpus data, or syntactic/phonetic features.

Quantitative: Descriptive and inferential statistics, charts, tables, and hypothesis testing.

Qualitative: Thematic analysis, direct quotes from interviews, and observational data

Chapter V: Conclusion and Suggestions/ Recommendations –

Summarize contributions and propose future directions.

7. **References/Bibliography** – In standard formats such as APA, MLA, IEEE, Elsevier, etc.

(may include Webliography)

6. **Appendices (if any)**

General Guidelines:

1. Each of the students has to undertake a Project either individually or in the group of maximum 4 students under the supervision of a teacher and to submit the same following the guidelines stated below.
2. Language of Project Report and Viva-Voce Examination may be English or MIL.
3. Project should be in type written and **three copies** should be prepared: One for the Department, One for the PRC and One for the Student.
4. Every page, except the title page, should be numbered. The student shall use small roman numerals for the Preliminary pages and Arabic numerals for all subsequent pages.
5. Project typically range between 40 to 100 pages, depending on whether it is an undergraduate project or a postgraduate dissertation.
6. Minimum 5 chapters should be in the Project and maximum as per required.
7. Failure to submit the Project Report or failure to appear at the Viva-voce Examination will be treated as 'Absent' in the Examination. He /she has to submit the Project Report and appear at the Viva-Voce Examination in the subsequent years (within the time period as per Institutional Rules).
8. No marks will be allotted on the Project Report unless a candidate appears at the Viva-Voce Examination. Similarly, no marks will be allotted on Viva-Voce Examination unless a candidate submits his/her Project Report.
9. Evaluation of Project work to be done through PRC. Minimum 3 PRC member panel. One member from the same faculty and two members from the PRC.

Marking Scheme for Project Report and Viva-Voce Examination

1. Internal (40 Marks) (Assessment by concerned supervisor and HoD)

1. Synopsis / Proposal - **10 marks (PRC approval certificate is mandatory)**
2. Internal Reviews / Mid-term - **10 marks**
3. Project Report Documentation - **10 marks**
4. Diary Attendance and Regularity of Work - **10 marks**
 - a. Minimum 70 hrs engagement of students either in library or on field.
 - b. Minimum 20 hrs interaction with the course teacher.
 - c. Minimum 30 hrs for self-study.
 - d. Minimum 40 hrs for analyzing the data and writing the project.
 - e. Diary should be maintained by the student and countersigned by the supervisor.

2. External & Viva-Voce (60 Marks)

1. Abstract, Introduction & Review of Literature (05 Marks)
2. Research Objectives, Justification of Hypothesis and Methodology (05 Marks)
3. Data Analysis and Results/Findings (05 Marks)
4. Discussion, Conclusion and Recommendations (05 Marks)
5. Viva-Voce (15 Marks)

In course of Viva-Voce Examination, the question may be asked in the following areas:

- a) Importance / relevance of the Study, Objective of the Study, Methodology of the Study / Mode of Enquiry - **05 marks**
- b) Ability to explain the analysis, findings, concluding observations, recommendation, limitations of the Study -- **05 marks**
- c) Overall Impression (including Communication Skill) --**05 marks**
6. Final Draft with Logical Flow and Academic Rigor (25 Marks)

3. Weightage for Research Paper:

If the student publishes, read in conference / seminar the research paper on the allotted topic during the specified tenure, he/she will get full marks of Viva-voce.

Presentation and Viva Voce

1. The presentation and viva voce is mandatory. If the student is absent for presentation and Viva-voce, then s/he shall have to repeat the same.

2. The marks obtained for internal assessment (40%) and External Group Assessment (60%) shall be carried forward.
3. The viva voce will be conducted by the PRC Cell in the presence of the Viva-voce Board.
4. The viva voce is primarily meant to test the understanding of the candidate on the topic. The effort will be to assess the methodology employed, as well as his/her competence in the general field of study, and to verify the actual involvement and participation of the candidate.
5. The PRC shall prepare the schedule of the viva voce in consultation with the Viva-voce Board and notify the same for information of the concerned students and Department.
6. The PRC shall conduct the viva and presentation for not more than 10 minutes for each candidate (Presentation- 5 mins and Viva Voce -5 mins). The questions asked should pertain to the project work done by the student so as to assess the knowledge gained or the skills acquired by the student, the difficulties faced, etc.

7. Rejection of Project:

In case of a student's project being not approved, he is not eligible to get final certificate. The student then has to rewrite the project based on the remarks of the PRC and Viva-voce Board. The project can be disapproved on the basis of it not being original study i.e. if it is copied or rewritten from an earlier project, incorrect data, insufficient discussion & analysis, typographical errors, improper presentation of the project matter, mismatch between the problem studied at hand and the methodology i.e. design, insufficient subject matter etc.

8. Plagiarism

Plagiarism is the act of obtaining or attempting to obtain credit for academic work by representing the work of another as one's own without the necessary and appropriate acknowledgment. If a student is in doubt of the nature of plagiarism, he/she should discuss the matter with the supervisor. If a student is caught committing plagiarism, disciplinary action will be taken against the student.

Plagiarism Policies:

Both students and supervisors are jointly responsible for ensuring submitted work is fully original. Keeping in view the policy of plagiarism, and avoid piracy of intellectual property, the student needs to follow the citation policy:

- When 10 words are taken together from some established core work, citation becomes essential.
- When the copied content reaches 40 words in accumulation, the fragment needs to be kept under inverted comma (“ ”) in italic.
- It is necessarily required to cite reference in case of any content adopted from anywhere other than internet open sites. It is also that, even in case of open site internet source or any other source the

copied contents if found more than 30 percent in aggregate during plagiarism detection, the work shall not be considered for further process and asked to resubmit the report again for the evaluation.

Copyright

The institution shall be the owner for all findings, designs, patents, and other intellectual property rights.

9. Ethical Guidelines:

- No Plagiarism; Similarity Index < 30% Recommended.
- Proper Credit for Data, Tools, and External Content.
- Ethical Handling of Data Involving Humans.
- No Falsification or Fabrication of Results.

Formats

Format for Project List Submission

Statement Regarding the Number of Candidates Registered for Projects

[To be submitted by the Head of the Department to the Controller of Examinations & NEP Cell]

Logo of the College

Name of the Institute

Name of the College

Name of Programme

Name of Department

Academic Year

Nature of the Project:

Class :

Semester:

No	Title of the project	Name of the Project Supervisor	No. of candidates registered for the Project	Remarks

HoD

Format for Research Project Proposal/Synopsis

Logo of the College

Name of the Institute

Name of the College

Name of the Department

Research Project

Research Project Proposal

This proposal guides the students to conduct research effectively through out course. When the students prepare a research proposal; few important factors should be taken into account such as scope of the project, background to the study, Problem Statement and possibility to complete by given time frame. The project proposal should not exceed 2-3 pages and key components of the project proposal are as follows.

1. Title:
2. Introduction
3. Scope & Significance of the Research Project:
4. Background of study:
5. Research Problem Statement:
6. Hypothesis/Research Questions.
7. Methodology & Research Plan
7. Time Frame:

Date

Signature of the student

Signature of the Supervisor

Signature of the HoD

Signature of the PRC Chairperson/Member

Research Project Proposal Title Page

- Logo of the institution
- Name of the Institution (Font size 14)
- Name of the College (Font size 14)
- Program Title
- Title of the Project
- Name of the Student
- Roll number/Seat number
- Name of the Course
- Class & Semester
- Name of the Department
- Month & Year of Submission

Format for Research Project Proposal/Synopsis Approval Certificate

(only for PG II Sem II Research Project)

Logo of the College

Name of the Institute

Name of the College

Project & Research Cell

Research Project Proposal/Synopsis Approval Certificate

This is to certify that the Research Project Proposal/Synopsis titled "**[Insert Full Title of the Research Project]**" is the bonafide work of "**[Insert Student/Scholar Name]**", bearing Roll Number "**[Insert Roll Number]**".

This research proposal is submitted to the Department of "**[Insert Department Name]**" at "**[Insert Institution Name]**" in partial fulfillment of the requirements for the award of the degree/program of "**[Insert Degree/Program Name, e.g., Master of -----]**".

The proposal is found to be satisfactory and possesses the required academic standard, novelty, and potential to be developed into a comprehensive research work.

The proposal is hereby approved, and the candidate is permitted to proceed with the research work and prepare the final dissertation.

Date:

Place: Latur

Signature of PRC Chairperson

Signature of Head of the Department

INDEX Format for Project Report

INDEX

Sr. No.	Particulars	Page No.
1.	Students' Declaration	
2.	No-Plagiarism Declaration	
3.	Certificate from Institution	
4.	Certificate from Department	
5.	Acknowledgement	
6.	Abstract	
7.	Chapter	
	Chapter I: Introduction	
	Chapter II: Review of Literature	
	Chapter III: Research Methodology	
	Chapter IV: Results and Discussion/Analysis	
	Chapter V: Conclusion and Suggestions/ Recommendations	
8.	References/Bibliography	

Interaction Diary Format

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Empowered Autonomous Institution

Academic Year -----

Project Guide Interaction Certificate Form

1. Name of the candidate:
2. Programme:
3. Department:
4. Class: Sem:
5. Title of the Project:
6. Name of the Supervisor:

Library/Laboratory/ Field work	Description of work	Date	Time spent	Signature of Authority Counter Signature of Project Supervisor with Date

IMPORTANT: It is expected that student will be meeting their guide **at least 10 times** for the project work interaction. The candidate should retain the above stated 'Project Guide Interaction Certificate Form' and submit the same with required signatures of the guide while submitting the Project to the Institute. **THE PROJECT REPORT WILL NOT BE ACCEPTED WITHOUT THE DULY FILLED PROJECT GUIDE INTERACTION CERTIFICATE.**

HoD

Main Page Format of Project Report

Logo of the College

Name of the Institute

Name of the College

Title of the Project

Submitted By

Name of the Student

(Name of Academic Course and Academic Year Details)

Example: Bachelor of Humanities & Social Sciences (Name of the Major Subject)

Under the Guidance of

Name of Supervisor

Name of the Department

Academic Year –

Format for Certificate

Name of the Institute

Name of the College

Name of the Department

Certificate

This is to certify that the Project Report entitled “.....(Title of the Project).....” submitted by(Student Name, Exam Seat No., Roll No.)..... is an original work carried out under the supervision in partial fulfilment of the requirements for the degree at Rajarshi Shahu Mahavidyalaya, Latur, An Empowered Autonomous Institution, affiliated to Swami Ramanand Teerth Marathwada University, Nanded. To the best of my knowledge, this report has not been submitted for any other award. The student’s performance during the project period has been satisfactory.

Date:

Place: Latur

Supervisor

Head of the Department

Principal

Format for Student Declaration

Declaration

I, ...(Name of the Student)....., hereby declare that the project report entitled “.....Title of the Project.....” submitted to Rajarshi Shahu Mahavidyalaya, Latur, An Empowered Autonomous Institution, affiliated to Swami Ramanand Teerth Marathwada University, Nanded in partial fulfilment of the requirement for the award of the degree(Programme Name)..... is my original work. The findings and conclusions are based on data collected and analysed by me and have not been submitted elsewhere for any degree.

Date:

Place: Latur

Signature

Name of the Student

Exam Seat No.

Roll No.

Format for No-Plagiarism Declaration

No-Plagiarism Declaration

Title of the Project:

Name of the student:

PRN:

Name of Project Supervisor:

Exam Seat No.:

Roll No:

I declare that this project report is the result of my independent work. All sources of information have been duly acknowledged. No portion of this work has been copied or reproduced from any other project or publication. I understand that plagiarism is a serious offence and may result in rejection of my work and appropriate action against me. The plagiarism report checked on **Plagiarism Checker X software** from library and the Similarity Index $< 30\%$ / $\geq 30\%$.

Note: Attach Plagiarism Report First Page.

Date:

Place: Latur

Recommended/Rejected

Signature of Student

**Librarian
(with Stamp)**

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Academic & Research Project
Undergraduate & Postgraduate Programme
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Marking Scheme (Rubrics) for Internal

Department	
Class & Semester	
Project Type	
Credit	
Academic Year	

Sr No	Exam Seat No	Name of the student	Project Title	Internal 40 M				Total
				Synopsis / Proposal	Internal Reviews / Mid-term evaluation	Project Report Documentation Diary	Attendance and Regularity of Work	40 M
				10 Marks	10 Marks	10 Marks	10 Marks	

Supervisor

HoD

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Academic & Research Project
 Undergraduate & Postgraduate Programme
 (UG III & PG II)

Marking Scheme (Rubrics) for External

Project Title	
Name of The Student	
Name of The Supervisor	
Department	
Class & Semester	
Exam Seat Number	
Roll No.	
Project Type	
Credit	
Academic Year	

Assessment Type	Particulars (Max Marks)	Obtained Marks
External (SEE)	Abstract, Introduction & Review of Literature (05)	
	Research Objectives, Justification of Hypothesis and Methodology (05)	
	Data Analysis and Results/Findings (05)	
	Discussion, Conclusion and Recommendations (05)	
	Viva-Voce (15)	
	Final Draft with Logical Flow and Academic Rigor (25)	
Total (Marks Obtained Out of 60 Marks for External Exam)		

Examiner-1 (Viva-voce Board Member)

Name:

Designation:

Institution:

Date:

**Examiner-2(PRC
Chairperson/Member)**

Name:

Designation:

Institution:

Date:

Examiner-3 (HoD)

Name:

Designation:

Institution:

Date:

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Rajarshi Shahu Mahavidyalaya, Latur
Empowered Autonomous Institution

Academic & Research Project
Undergraduate & Postgraduate Programme
(UG III & PG II)

Consolidated Mark sheet (Rubrics)

Programme:

Department:

Course: Academic/Research Project

Sr No	Exam. Seat No.	Names of Candidates	Title of the Project	Internal 40 M Marks awarded by Supervisor & HoD	External 60 M Cumulative aggregate marks of PRC Member, HoD, Viva-voce Board Member	Total 100 M

HoD



Sample of Cover Page



An Academic/Research Project

Entitled

“.....Title of the Project (Not More than 20 Words).....”

Submitted To

Shiv Chhatrapati Shikshan Sanstha's
Rajarshi Shahu Mahavidyalaya, Latur
Empowered Autonomous Institution

Affiliated To

Swami Ramanand Teerth Marathwada University, Nanded

In partial fulfilment of the requirement for the award of

B. A/ B. Com./B.Sc. in
M.A./M.Com./M.Sc. in

Submitted By

Ms/Mr. _____, **B. A/ B. Com./B.Sc. III** (Sem ____)

Ms/Mr. _____, **M.A./M.Com./M.Sc. I/II** (Sem ____)

Exam Seat No. _____

Roll. No. _____

Under the Supervision of

Dr. _____

_____ (Designation of Teacher) _____

Department of _____

Academic Year

20____-20____