Shiv Chhatrapati Shikshan Sanstha's

Rajarshi Shahu Mahavidyalaya, Latur

(Autonomous)

Structure and Curriculum of Four Year Multidisciplinary Degree (Honors/Research) Programme with Multiple Entry and Exit option

Undergraduate Programme of Commerce & Management

B.Com. (Honors/Research) in Management and Entrepreneurship

Board of Studies

in

Business Studies

Rajarshi Shahu Mahavidyalaya, Latur

(Autonomous)

w.e.f. June, 2023

(In Accordance with NEP-2020)

CERTIFICATE

I hereby certify that the documents attached are the Bonafide copies of the Curriculum of **B.Com. (Honors/Research) in Management and Entrepreneurship Programme** to be effective from the **Academic Year 2023-24.**

Date: 07/07/2023

Place: Latur

(Dr. P. S. Trimukhe)
Chairperson
Business Studies Board
Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)

Rajarshi Shahu Mahavidyalaya, Latur
(Autonomous)
Members of Board of Studies in the Business Studies
Under the Faculty of Commerce

Sr. No.	Name	Designation	In position
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2	**Dr. H.S. Patange** HoD, Yeshwant Mahavidyala, Nanded.	Member	V.C. Nominee
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5	**Prof. Dipak Vakrani** MIT College of Management, MITADTU Arts, Design & Technology, Savitribai Pune University, Pune.	Member	Expert from outside for Special Course
6	**CA Dhananjay Patil** Patil & Patil Associates, Old Ausa Road, Latur	Member	Expert from Industry
7	**Ms. Sonali Bhujbal** Asst. Prof., SRTM University, Sub Centre, Ausa Road,Latur	Member	P.G. Alumni
8	**Dr. P. R. Rodiya** Asst. Prof, Department of Commerce, Rajarshi Shahu Mahavidyalaya, Latur	Member	Member from same Department
9	**Dr. V. D. Dhumal** Asst. Prof, Department of Commerce, Rajarshi Shahu Mahavidyalaya, Latur	Member	Member from same Department
10	**Ms. J.M. Shaikh** Asst. Prof, Department of Commerce, Rajarshi Shahu Mahavidyalaya, Latur	Member	Member from same Faculty
11	**Ms. A.K. Balsaraf** Asst. Prof, Department of Commerce, Rajarshi Shahu Mahavidyalaya, Latur	Member	Member from same Faculty

Department of Commerce has evolved as a axis of excellence. The Department of Commerce came into existence in 1971 to offer B.Com. program and has been touching heights since then. It has started the post-graduation program M.Com. in 2005. Department offers the best quality education and training to students for shaping their careers for a sustainable corporate world. The Department of Commerce aims to provide academically efficient and professionally relevant teaching in the areas of Management and Entrepreneurship. The department also equips potential candidates to face the challenges in life and their career by providing many skills based and value-added programs to enhance their expertise & skills in various aspects.

Today in an era of rapid transformation across business sectors. This has resulted in a change in skill sets expected from the new age Commerce graduates. An industry oriented teaching methodology is now a day's become the need of hour. Thus, the **B. Com. in Management and Entrepreneurship** introduced by the Department of Commerce under NEP 2020 is the right platform for the students having aim to become entrepreneurs. The Department of Commerce primarily aims at fostering creativity and innovation among the students and helps them build an entrepreneurial mindset under this program. For this purpose, we have target to organize guest lecturers from eminent people from the industry to get exposure for the business ideas development. Under this program the Major subjects like Business Accounting and Business Statistics will generate the business record keeping related abilities among the students. The Generic Elective offered under this program Entrepreneurship Development and New Venture creation will provide the opportunity to the all student of degree first year program to select this elective and to acquire the entrepreneurial skills.

This program contains the courses like Accounting Practices, Statistical Techniques, E-commerce, Retail Management, Business and Commercial Knowledge, E-retailing, Office Management This paper strengthens the skills and professional capabilities of students. This paper strengthens the skills and professional capabilities of students. This curriculum is designed to strike a balance between professional knowledge and personal skills. We are confident that our current curriculum will enable the overall development of excellent managers and entrepreneurs to come up with the expectations of the corporate world and fulfill the expectations of NEP 2020. It is also expected to see many industries coming back to our department in near future, which reinforces our belief in the effectiveness of our curriculum and its suitability to meet the dynamic corporate world.

After studying this curriculum, students become hardworking, practical-oriented and effective in any work environment. Department welcomes to the interested students for our **B.Com. in Management and Entrepreneurship** program and wish to them enriching entrepreneurial skills for future business development.

Dr. P. S. Trimukhe
Chairperson
Business Studies Board

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Rajarshi Shahu Mahavidyalaya, Latur
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Faculty of Commerce

Structure for Four Year Multidisciplinary Undergraduate Degree Programme in B.Com. (Honors/Research) in Management and Entrepreneurship Programme Multiple Entry and Exit (In accordance with NEP-2020)

Year & Level	Sem	Major		Minor	GE/OE	VSC/ SEC (VSEC)	AEC/ VEC	OJT,FP,CEP, RP	Credit per Sem.	Cum./Cr. per exit
		DSC	DSE							
1	2	3		4	5	6	7	8	9	10
I 4.5	I	DSC I: 04 Cr. DSC II: 04 Cr.	NA	NA	GE-I: 04 Cr.	VSC-I: 02 Cr. SEC-I: 02 Cr.	AEC-I MIL: 02 Cr. VEC-I: 02 Cr.	CC-I: 02 Cr. (NSS, NCC, Sports, Cultural)/ CEP-I: 02 Cr. (SES-I)/ OJT: 02 Cr. / Mini Project: 02 Cr.	22	44 Cr. UG Certificate
	II	DSCIII: 04 Cr. DSC IV: 04 Cr. (IKS)	NA	NA	GE-II: 04 Cr.	VSC-II: 02 Cr. SEC-II: 02 Cr.	AEC-II MIL: 02 Cr. VEC-II: 02 Cr.	CC-II: 02 Cr. (NSS, NCC, Sports, Cultural)/ CEP-II: 02 Cr. (SES-II)/ OJT: 02 Cr. / Mini Project: 02 Cr.	22	
	Cum. Cr.	16	-	-	08	04+04= 08	04+02 +02=0 8	04	44	
Exit Option: Award of UG Certificate in Major with 44 Credits and Additional 04 Credits Core NSQF Course/Internship or continue with Major and Minor										

Abbreviations:

1. **DSC** : Discipline Specific Core (Major)

2. **DSE** : Discipline Specific Elective (Major)

3. **DSM** : Discipline Specific Minor

4. **GE/OE** : Generic/Open Elective

5. **VSEC** : Vocational Skill and Skill Enhancement Course

6. **VSC** : Vocational Skill Courses

7. **SEC** : Skill Enhancement Course

8. **AEC** : Ability Enhancement Course

9. **MIL** : Modern Indian Languages

10. **IKS** : Indian Knowledge System

11. **FSRCE** : Fostering Social Responsibility & Community Engagement

12. **VEC** : Value Education Courses

13. **OJT** : On Job Training

14. **FP** : Field Projects

15. **CEP** : Community Engagement and Service

16. **CC** : Co-Curricular Courses

17. **RP** : Research Project/Dissertation

18. **SES** : Shahu Extension Services

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B.Com.(Honors/Research) in Management and Entrepreneurship

Year & Level	Semester	Course Code	Course Title	Credits	No. of Hrs.
I 4.5	I	101MAE1101 (DSC-I)	Principles of Business Management	04	60
		101MAE1102 (DSC-II)	Entrepreneurship Development	04	60
		GE-I	From Basket	04	60
		101MAE1501 (VSC-I)	Accounting for Everyone	02	30
		(SEC-I)	From Basket	02	30
		(AEC-I)	From Basket	02	30
		(VEC-I)	Constitution of India	02	30
		AIPC/OJT-I	Mini Project - I	02	60
		Total Credits		**22**	
	II	101MAE2103 (DSC-III)	Marketing Management	04	60
		101MAE2104 (DSC-IV) IKS	Indian Management Thinkers	04	60
		GE-II	From Basket	04	60
		101MAE2502 (VSC-II)	Business Accounting	02	30
		(SEC-II)	From Basket	02	30
		(AEC-II)	From Basket	02	30
		(VEC-II)	FSRCE (CBPR)	02	30
		AIPC/OJT-II	Mini Project - II	02	60
		Total Credits		**22**	
Total Credits (Semester I & II)				**44**	

Programme Outcomes (POs) for B.Com. Programme	
PO 1	
PO 2	
PO 3	
PO 4	
PO 5	
PO 6	
PO 7	
PO 8	
PO 9	
PO 10	

Programme Specific Outcomes (PSOs) for B.Com. (Honors/Research) in Management and Entrepreneurship	
PSO No.	Upon completion of this programme the students will be able to
PSO 1	Develop competent management professionals with strong ethical values, capable of assuming a pivotal role in various sectors of the Indian Economy and Society, aligned with the national entrepreneurship development.
PSO 2	Develop the ability to comprehend and imbibe core and functional concepts in management practices to strengthen the student to select the career paths like managers and entrepreneurs and contribute in national economy.
PSO 3	Enable the students to apply the knowledge of management principles and practices, Entrepreneurial skills in their practical life.
PSO 4	Equip the students with requisite knowledge, skills and right attitude necessary to provide effective skills for office management and business accounting.
PSO 5	Understand skills for analyzing of the business data, application of relevant analysis, and problem solving in other functional areas such as, finance, business strategy and human resources etc.
PSO 6	Develop the skills to be familiar with the Indian Knowledge System like Indian Management Thinkers and their philosophies.
PSO 7	Create the awareness of importance of entrepreneurial skills and its utilization in day to day life and provide ideal entrepreneurs to country.
PSO 8	Accumulate the concepts and procedure of management and entrepreneurial functioning in modern era.
PSO 9	Analyzing the management skills and its application in business world for in decision making and acquaint the students with the modern market to face the challenges of corporate sector.
PSO 10	Create awareness and interest for research in academics and applied research for industry.

Department of Commerce

Course Type: DSC-I
Course Title: Principles of Business Management
Course Code: 101MAE1101
Credits: 04   **Max. Marks: 100**   **Lectures: 60 Hrs.**

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Learning Objectives:

LO 1.   To know the Origin, evolution, and genetic diversity of microbial life. To

LO 2.   To enrich knowledge of management among students

LO 3.   To demonstrate foundational knowledge of organization and planning.

LO 4.   To identify skills in management i.e. leadership and controlling among
            students

LO 5.   To develop problem solving skills among students.

Course Outcomes:

After completion of course the student will be able to-

CO 1.   Understands basic concepts of Business management

CO 2.   Uses process of management

CO 3.   Plans and organizes for Business

CO 4.   Does Recruitment

Unit No.	Title of Unit & Contents	Hrs.
I	**Introduction to Business Management**	**15**
	1. Meaning, concept & definition of management 2. Nature and Importance of management 3. Levels of management 4. Manager- Role and skills of Manager 5. Difference between Management and Administration	
	Unit Outcomes: UO 1. Understands concept of business management UO 2. Familiar with role and skills of manager.	
II	**Management Process- Functions and Principles**	**15**
	1. Meaning and nature of the process of management 2. Steps in Management Process- Planning, Organizing, Staffing, Directing, Controlling 3. Principles of Management- Nature and Need 4. Management Principles 5. Functions of Management Process	
	Unit Outcome: UO 1. Acquaint with the management process. UO 2. Apply management principles in real life.	

Unit No.	Title of Unit & Contents	Hrs.
III	**Planning and Organising**	16
	1. Planning- meaning, definition and nature 2. Objectives and importance of planning 3. Types of planning- long term, medium term, short term, strategic, operational planning 4. Organization- meaning, purpose of organization 5. Steps in process of organizing 6. Role of Management Information System (MIS) in planning	
	Unit Outcomes: UO 1. Acquaint with the planning and organising functions UO 2. Apply MIS in planning	
IV	**Staffing, Directing and Controlling**	14
	1. Staffing- meaning and importance 2. Recruitment, selection and training- concept, meaning 3. Directing- meaning of supervision 4. Control and coordination – meaning and definition 5. Techniques of managerial control- traditional and modern	
	Unit Outcomes: UO 1. Analyse various managerial functions. UO 2. Knows various techniques of managerial control	

Learning Resources:

1. Business management- Dr. C.B. Gupta, Sultan chand & sons, New Delhi,2018
2. Business management- Dinkar Pagare, Sultan chand & sons.New Delhi,2012
3. Principles of Business management- Dinkar Pagare, Sultan chand & sons.New Delhi,2019
4. Journal of Research in Business and Management, ISSN : 2347-3002
5. Journal of Management Studies, ISSN : 1467-6486
6. International Journal for Multidisciplinary Research, ISSN : 2582-2160
7. https://byjus.com/commerce/henri-fayol-14-principles-of-management/
8. https://open.lib.umn.edu/principlesmanagement/chapter/1-5-planning-organizing-leading-and-controlling-2/#:~:text=Planning%20is%20the%20function%20of,organization%20and%20forecast%20future%20conditions.
9. https://www.techtarget.com/searchitoperations/definition/MIS-management-information-systems
10. https://study.com/learn/lesson/managerial-control-overview-types.html#:~:text=Managerial%20control%20is%20a%20continuous,adjustments%20to%20improve%20overall%20efficiency.
11. https://www.toppr.com/guides/business-studies/staffing/introduction-to-staffing-and-its-meaning/

Course Type: DSC-II

Course Title: Entrepreneurship Development

Course Code: 101MAE1102

Credits: 04 **Max. Marks: 100** **Lectures: 60 Hrs.**

Learning Objectives

LO 1. To acquaint students with fundamentals of Entrepreneur and Entrepreneurship.
LO 2. To provide information about how family business operate in India.
LO 3. To enable students to identify role of MSMEs.
LO 4. To give information about micro and small enterprise.
LO 5. To provide information about institutional support to enterprises in India.

Course outcomes

After completion of course the student will be able to-

CO 1. Acknowledge Entrepreneur and its types.
CO 2. Understand family business and make it effective.
CO 3. Understand micro and small enterprise and ways to promote MSMEs.
CO 4. Award about institutional support for business development

Unit No.	Title of Unit & Contents	Hrs.
I	**Introduction to Entrepreneur and Entrepreneurship**	14
	1.Meaning of Entrepreneur and Entrepreneurship 2.Characteristics of good Entrepreneur 3.Entrepreneurial Functions 4.Types of Entrepreneur 5.Schumpeter's Innovation Theory of Entrepreneurship	
	Unit Outcome: UO 1. Analyse entrepreneurial function UO 2. Acknowledge types of Entrepreneur	
II	**Family Business in India**	15
	1.Meaning of Family Business 2.Types of Family Businesses 3.Family Business in India: A Historical Perspective 4.Advantages and Disadvantages of Family Business 5.Making family business more effective	
	Unit Outcome: UO 1. Understand types of family business UO 2. Knows how to make family business more effective	
III	**Micro and Small Enterprise Development**	15
	1.Meaning of micro and small enterprise	

Unit No.	Title of Unit & Contents	Hrs.
	2.Features of micro and small enterprise 3.Role of MSMSEs in the economic development 4.Package for promotion of MSMEs 5.Problems of micro and small enterprise	

	Unit Outcomes:
	   UO 1. Acknowledge micro and small enterprise
	   UO 2. Knows package for promotion of MSMEs	

IV	**Institutional Support to Enterprises in India**	**16**
	1.Need for institutional support to enterprises in India 2.National Small Industries Corporation Ltd.(NSIC) 3.Small Industries Development Organization(SIDO) 4.District Industries Centers (DICs) 5.Technical Consultancy Organizations (TCOs) in India	

	Unit Outcome:
	   UO 1. Recognize institutional support
	   UO 2. Generate Innovative ideas for business development`	

Learning Resources:

1. The Dynamics of Entrepreneurial Development and Management, Dr. Vasant Desai, Himalaya
Publishing House, Mumbai. 2020
2. Entrepreneurship Development in India, Dr. C. B. Gupta and Dr. P. N. Srinivasan, Sultan Chand
and Sons, Educational Publisher, New Delhi. 2020
3. Entrepreneurial Development Dr. S. S. Khanka Sultan Chand and Sons Publishing New Delhi
2014
4. Entrepreneurship New Venture Creation David H. Holt, Prentice Hall of India, Pvt. Ltd, New
Delhi. 2003
5. Entrepreneurship Development: Role of Commercial Banks, Anitha H.S, Mangal Deep
Publications, Jaipur. 2003
6. https://www.taxmann.com/post/blog/entrepreneurship-concept-functions-need-and-its-
relevance-in-indian-society#:~:text=effectiveness%20at%20work.-
,3.,Resistance%20to%20Change%20and%20Research.
7. https://www.nibusinessinfo.co.uk/content/advantages-and-disadvantages-family-
businesses
8. https://www.yourarticlelibrary.com/enterprises/10-promotional-package-of-micro-and-
small-scale-enterprises/40713
9.https://sites.google.com/somaiya.edu/entrepreneurshipdevelopment/process-of-

entrepreneurship-development/specialised-entrepreneurship-development-agencies

10. Journal for International Business and Entrepreneurship Development ISSN online 1747-
6763 ISSN print1549-9324

11. Journal of Small Business and Entrepreneurship Development ISSN: 2333-6374 (Print Version) ISSN: 2333-6382 (Electronic Version)

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Course Type: VSC-I

Course Title: Accounting for Everyone

Course Code: 101MAE1501

Credits: 02	**Max. Marks: 50**	**Lectures: 30 Hrs.**

Learning Objectives:
LO 1. To familiarize the students with basic terms in accountancy and journal and ledger preparation.
LO 2. To enable the students for maintaining the records as per hire purchase system.
LO 3. To acquaint the students with the accounting for consignment.

Course Outcomes:
After completion of course the student will be able to-
CO 1. Understand the basic accounting concepts and maintaining account records
CO 2. Prepare Accounts for Hire Purchase System.
CO 3. Prepare the accounting for consignment in the books of consignor and consignee.

Unit No.	Title of Unit & Contents	Hrs.
I	**Introduction of Accountancy**	**10**
	1. Meaning, Objectives of Accountancy	
	2. Basic Accounting Terminologies	
	3. Types and Rules of Debit and Credit	
	4. Concepts of Journal and Ledger	
	5. Numerical Problems on Journal and Ledger Preparation	
	Unit Outcomes:	
	UO 1. Understand the basic concepts of accounting	
	UO 2. Apply rules of debit and credit	
II	**Hire Purchase System**	**10**
	1. Meaning and Need of Hire Purchase System	
	2. Difference between Hire Purchase Transactions and Instalment Purchase System	
	3. Accounting of Hire Purchase transactions	
	4. Journal entries in the books of Hire Purchaser and Hire Vendor	
	5. Ledger posting in the books of Hire Purchaser and Hire Vendor	
	Unit Outcomes:	
	UO 1. Prepares accounting for Hire Purchase System	
	UO 2. Knows journal and ledger for Hire Purchaser and Hire Vendor	

III	Consignment Accounting	10
	1. Meaning and Features of Consignment	
	2. Distinctions between Consignment and Sale	
	3. Types of Commission, Normal & Abnormal Loss	
	4. Performa Invoice and Account Sale	
	5. Recurring & Non-recurring Expenses	
	6. Journal entries in the books of Consignor and Consignee	
	7.Ledger preparations in the books of Consignor and Consignee	
	Unit Outcome:	
	UO 1. Understand the consignment and its commission	
	UO 2. Prepare journal and ledger for consignor and consignee	

Learning Resources:

1. Ready Referencer on Accounting, CA G. Sekar, CA B..SaravanaPrasath, Commercial Law Publishers (India), Pvt. Ltd., 2022

2. A new approach to Accountancy, H.R. Kotalwar, A new approach to Accountancy Vol III, Discovery Publishers, Latur. 2007

3. Fundamentals of Accounting, P.C.Tulsian, , Tata McGraw Hill Publishing Company Ltd., Noida.2015

4. Advanced Accountancy, Jain and Narang, Himalaya Publishing House. 2018

5. The International Journal of Accounting, ISSN 1094-4060

6. Journal of Accounting and Economics, Impact Factor 7.293

7. https://www.investopedia.com/terms/h/hire-purchase.asp

9. https://www.wallstreetmojo.com/consignment-

accounting/#:~:text=Consignment%20accounting%20is%20a%20type,goods%20is%20called%2 0the%20consignor.

10. https://www.accounting.com/resources/basic-accounting-terms/

11. https://www.caclubindia.com/articles/consignment-43080.asp

12.https://www.tutorialspoint.com/financial_accounting/financial_accounting_cooperative_scieties.htm

UG First Year

Basket I: Generic/Open Elective (GE/OE)

(GEs offered to the Commerce and Management students in Sem.-I)

Sr. No.	BoS Proposing GE/OE	Code	Course Title	Credits	Hrs.
1	English	101ENG1401	Business Communication & Grammar	04	60
2	Computer Science	101COS1401	Fundamentals of Computers	04	60
3	Information Technology	101COA1401	Web Designing	04	60
4	Marathi	101MAR1401	स्पर्धापरीक्षाआणिमराठीभाषा	04	60
5	Mathematics	101MAT1401	Fundamentals of Mathematics	04	60
6	Political Science	101POL1401	Human Rights	04	60
7	Biotechnology	101BIO1401	Nutrition, Health and Hygiene	04	60
8	Information Technology	101COM1401	MS-Office	04	60
9	Music	101MUS1401	Indian Vocal Classical & Light Music	04	60
10	NCC Studies	101NCC1401	Introduction to NCC	04	60
11	Sports	101SPO1401	Counseling and Psychotherapy	04	60

Note: Student can choose any one GE from the basket

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UG First Year

Basket II: Skill Enhancement Courses (SEC)

(SEC offered to the Commerce and Management students in Sem.-I)

Sr. No.	BoS Proposing SEC	Code	Course Title	Credits	Hrs.
1	Commerce	101MAE1601	Office Management	02	30
2	Computer Science	101COS1601	Data Analysis and Computer Application	02	30-45
3	English	101ENG1601	Proof Reading and Editing	02	30
4	English	101ENG1602	Communication Skills	02	30
5	Geography	101GEO1601	Tourism & Travel Management	02	30-45
6	Information Technology	101COA1601	PC Assemble and Installation	02	30-45
7	Marathi	101MAR1601	कथा/पटकथालेखन	02	30
8	NCC	101NCC1601	Leadership and Personality Development	02	30
9	Zoology	101ZOO1601	Bee Keeping	02	30-45

Note: Student can choose any one SEC from the basket

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Basket III: Ability Enhancement Courses (AEC)

(AEC offered to the Commerce and Management students in Sem.-I)

Sr. No.	BoS Proposing AEC	Code	Course Title	Credits	Hrs.
1	Marathi	101MAR7101	भाषिक कौशल्य भाग – १	02	30
2	Hindi	101HIN7101	हिंदी भाषा शिक्षण भाग – १	02	30
3	Sanskrit	101SAN7101	व्यावहारीक व्याकरण व नितिसुभाषिते	02	30
4	Pali	101PAL7101	उपयोजित व्याकरण	02	30

Note: Student can choose any one AEC from the basket.

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Sr. No.	Course Title	Course Code	Credits	Hours T/P
1	MOOCs		Min. of 02 credits	Min. of 30 Hrs.
2	Certificate Courses		Min. of 02 credits	Min. of 30 Hrs.
3	IIT Spoken English Courses		Min. of 02 credits	Min. of 30 Hrs.

Guidelines:

Extra -academic activities

1. All extra credits claimed under this heading will require sufficient academic input/ contribution from the students concerned.
2. Maximum 04 extra credits in each academic year will be allotted.
3. These extra academic activity credits will not be considered for calculation of SGPA/CGPA but will be indicated on the grade card.

Additional Credits for Online Courses:

1. Courses only from SWAYAM and NPTEL platform are eligible for claiming credits.
2. Students should get the consent from the concerned subject Teacher/Mentor/Vice Principal and Principal prior to starting of the course.
3. Students who complete such online courses for additional credits will be examined/verified by the concerned mentor/internal faculty member before awarding credits.
4. Credit allotted to the course by SWAYAM and NPTEL platform will be considered as it is.

Additional Credits for Other Academic Activities:

1. One credit for presentation and publication of paper in International/National/State level seminars/workshops.
2. One credit for measurable research work undertaken and field trips amounting to 30 hours of recorded work.
3. One credit for creating models in sponsored exhibitions/other exhibits, which are approved by the concerned department.
4. One credit for any voluntary social service/Nation building exercise which is in collaboration with the outreach center, equivalent to 30 hours
5. All these credits must be approved by the College Committee.

Additional Credits for Certificate Courses:

1. Students can get additional credits (number of credits will depend on the course duration) from certificate courses offered by the college.
2. The student must successfully complete the course. These credits must be approved by the Course Coordinators.
3. Students who undertake summer projects/ internships/ training in institutions of repute through a national selection process, will get 2 credits for each such activity. This must be done under the supervision of the concerned faculty/mentor.

Note:

1. The respective documents should be submitted within 10 days after completion of Semester End Examination.
2. No credits can be granted for organizing or for serving as office bearers/ volunteers for Inter-Class / Associations / Sports / Social Service activities.
3. The office bearers and volunteers may be given a letter of appreciation by the respective staff coordinators. Besides, no credits can be claimed for any services/activities conducted or attended within the college.
4. All claims for the credits by the students should be made and approved by the mentor in the same academic year of completing the activity.
5. Any grievances of denial/rejection of credits should be addressed to Additional Credits Coordinator in the same academic year.
6. Students having a shortage of additional credits at the end of the third year can meet the Additional Credits Coordinator, who will provide the right advice on the activities that can help them earn credits required for graduation.

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Examination Framework

Theory:

40% Continuous Assessment Tests (CATs) and 60% Semester End Examination (SEE)

Practical:

50% Continuous Assessment Tests (CATs) and 50% Semester End Examination (SEE)

Course	Marks	CAT & Mid Term Theory				CAT Practical		Best Scored CAT & Mid Term	SEE	Total
1	**2**	**3**				**4**		**5**	**6**	**5 + 6**
		Att.	CAT I	Mid Term	CAT II	Att.	CAT			
DSC/DSE/ GE/OE/Minor	100	10	10	20	10	-	-	40	60	100
DSC	75	05	10	15	10	-	-	30	45	75
Lab Course/AIPC/ OJT/FP	50	-	-	-	-	05	20	-	25	50
VSC/SEC/ AEC/VEC/CC	50	05	05	10	05	-	-	20	30	50

Note:

1. All Internal Exams are compulsory
2. Out of 02 CATs best score will be considered
3. Mid Term Exam will be conducted by the Exam Section
4. Mid Term Exam is of Objective nature (MCQ)
5. Semester End Exam is of descriptive in nature (Long & Short Answer)
6. CAT Practical (20 Marks): Lab Journal (Record Book) 10 Marks, Overall Performance 10 Marks