

Shiv Chhatrapati Shikshan Sanstha's
Rajarshi Shahu Mahavidyalaya (Autonomous), Latur
MINUTES BOOK
Faculty of Commerce

Board of Studies : B. Voc. in Accounting & Taxation

MINUTES OF BOARD OF STUDIES MEETING
HELD ON 12 DECEMBER, 2020

As per written notice and agenda, meeting of Board of studies in B.Voc. in Accounting and taxation was held in the Department of commerce (online through zoom app) on 12th December, 2020 at 11.00 A.M under the chairmanship of Dr. V. D. Dhume. The following members were present for the meeting.

01.	Dr. V. D. Dhume	Chairman
02.	Dr. A. J. Raju	Member
03.	Dr. P. S. Trimbakhe	Member
04.	Dr. P. R. Rodiya	Member
05.	Dr. K. A. Pandey	Member
06.	Mr. Srinivas S.	Member
07.	Shri. Anand Barpute	Member
08.	Miss. Samreen Bagwan	Member
09.	CA Vishal Chavan	Member
10.	Shri. Harsheel Thorre	Member
11.	Shri. A. V. Aradhe	Member
12.	Miss. T. M. Sheikh	Member
13.	Miss. A. K. Balsaraf	Member
14.	Miss. A. D. Sawalsure	Member

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First of all the chairman of the meeting Dr. V.D. Dhumal gave the introduction of all the members who were present in the meeting and welcomed them. He also explained the objectives of the meeting was to finalize the structure of B.Voc. in Accounting and taxation and the syllabus of first year (Sem I and II). The soft copy of the structure and syllabus were sent to all members in advance for consideration and revision.

By considering the structure and syllabus of B.Voc. first year the following decisions were taken unanimously after deliberations.

- 1) Hon'ble member shri. Harshal Thorle suggested that the qualification pack included under skill development component cannot be split in different semesters. It should be covered in one semester itself, which will be helpful for the assessment of the students by the sector skill council.

On the discussion of the above suggestion, unanimously decided that 'qualification pack - Goods and services tax'

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shall be put in semester first and 'qualification pack - Accounts Executive (Accounts Payable and Receivable)' shall be kept in second semester.

2) Hon'ble member shri. Harshal those also suggested that, in the second semester 'mutual fund management' course is taken as 'General Academic component'. By considering the importance of this paper the syllabus of the paper is also cover the qualification pack of sector skill council.

on the discussion of the above suggestion, unanimously decided that 'qualification pack - mutual fund agent' shall be included in mutual fund management course in second semester as a part of qualification pack.

3) Hon'ble member shri. sriram s. suggested that, for the reference books for 'qualification pack - Accounts Executive (Accounts Payable and Receivable)' is not covered in a single book. For preparation of this curriculum related books will be helpful. For example, salary purpose we can refer taxation books,

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for inventory we can refer cost accounting books. By considering the curriculum we can prepare for the said paper.

- 4) Hon'ble member shr. Sriram S. also suggested that the papers included in fifth semester i.e. 'Financial Reporting' and sixth semester 'International Financial Reporting standards' shall be included in semester fifth which will be helpful for studying the course like 'Corporate Accounting'.

It is unanimously decided that this paper will be put in Fourth semester and fifth semester as 'skill development component'.

- 5) Hon'ble member dr. Kirti Pandey suggested that in second semester instead of 'moral Education' course we can include 'Business and professional Ethics'.

This suggestion was unanimously accepted and in the current year in second semester instead of 'moral Education' course 'Business and professional ethics' course will be added.

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- 6) Dr. Kirti Pandey also suggested that 'Indian Accounting standards' can be included in the syllabus. The components can be incorporated in 'Financial Accounting -II' paper which is in second semester.
- By considering the importance of 'Indian Accounting standards' this suggestion was unanimously accepted by the board.
- 7) Dr. Kirti Pandey suggested that, in the Communicative English -I paper 'Reading skills' shall be included. This unit can cover the syllabus like, reading tactics and strategies, reading purposes, kinds of purposes and associated comprehension, reading for direct meetings, reading for understanding concepts, details, coherence, logical progression and meaning of phrases and expressions. For this syllabus there were reference book like (i) Oxford guide to effective writing and speaking - John Seely, and (ii) English Grammar in Use - Raymond Murphy.

By considering the importance of 'Reading skills' these suggestions were forwarded to the Board of studies in English for positive

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consideration and revision of syllabus.

- 8) Dr. Srinam S. suggested that, in Business Economics paper 'pure competition' market structure is included in third unit. This content is to be covered in separate unit.

By considering the suggestion it was decided that, for 'pure competition' separate unit will be inserted.

- 9) Dr. Srinam S. suggested that, in 'Business Statistics' the syllabus which is included in unit-I i.e. 'Representation of Data' shall be included in 'Microsoft Excel' computer based paper, which is very useful for the students.

The suggestion is unanimously accepted and 'Introduction of Computer' paper will be included in syllabus which includes 'Microsoft Excel' functions.

- 10) Dr. Kiran Pandey suggested that, in the Communicative English-II paper 'writing skills' shall be included. This paper can

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cover the syllabus like, guidelines for effective writing, writing styles for application, personal letter, official / business letter. Activity can also be included like Formatting - personal and business letters, organizing the details in a sequential order. section B can be included the syllabus like - resume, memo, notices - outline and revision. Activity can be - converting a biographical note into a sequenced resume or vice-versa, ordering and subdividing the contents while making notes, writing notices for circulation / boards.

By considering the importance of 'writing skills' these suggestions were forwarded to the Board of studies in English for positive consideration and revision of syllabus.

- ii) Dr. Soiram S. has given the suggestion regarding the 'Business Environment' paper. He suggested that, the unit IV which includes 'Companies Act 2013' can be shifted to 'Business Law' course. Dr. A. J. Raja also suggested that unit - V which is 'ministry of corporate Affairs' also be shifted to this paper. This suggestion was seconded by

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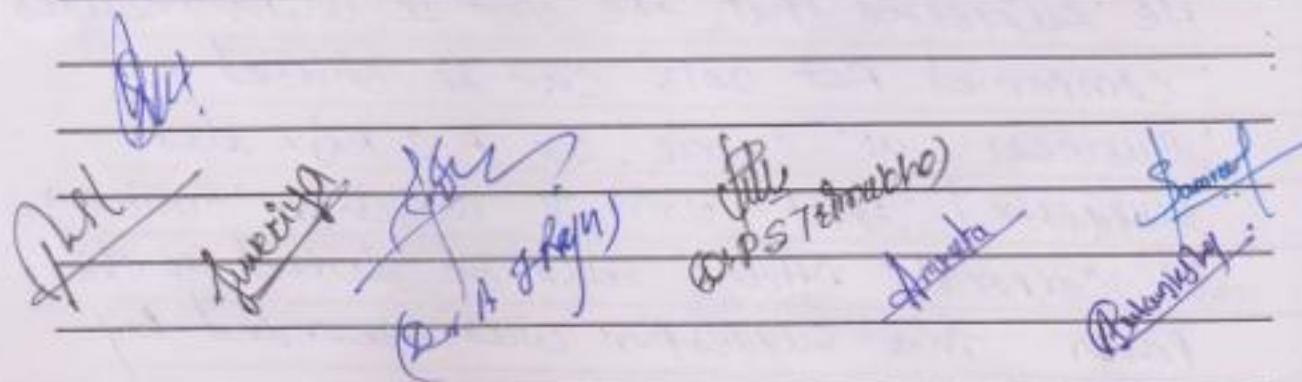
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Dr. Kirti Pandey and the suggestion was unanimously accepted by the board.

12) Dr. A. J. Raju suggested that in financial Accounting-II paper instead of 'Hire purchase' we can introduce 'Accounting standards relating to Leasing Accounting (CAS-19)' or 'Royalty Account'. The suggestion was seconded by Dr. Kirti Pandey. By considering the length of syllabus, it was unanimously decided that in this paper instead of 'Hire purchase' the 'Royalty Account' is to be added.

The suggestion was seconded by Dr. Kirti Pandey and the suggestion was unanimously accepted by the board.

At last Dr. A. J. Raju give the vote of thanks and the meeting was concluded with the permission of chair.


 (Raju) (Anil) (Dr. A. J. Raju) (Dr. P. S. Temarho) (Anita) (Samarth)

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MINUTES OF BOARD OF STUDIES MEETING
HELD ON 4th MAY, 2021

The meeting of the Board of studies in B.Voc. in Accounting and Taxation was held on 4th May, 2021 (Monday) in the department of commerce (online through zoom app) at 11.00 a.m. under the chairmanship of Dr. V.D. Bhumel.

The Agenda of the meeting was—

1. To approve the minutes of previous Bos meeting.
2. Analysis of feedback from the students.
3. Decision on reduction of course content due to COVID-19 as per the directive of the University.
4. Any other matter with the permission of chair.

The following members were present for the said meeting.

1. Dr. V.D. Bhumel	Chairman	Deq.
2. Dr. A.J. Raju	Member	
3. Dr. P.S. Timukhe	Member	Deq.
4. Dr. P.R. Rokhya	Member	Deq.
5. Dr. K.A. Pandey	Member	Online
6. Dr. Sotiram S.	Member	Online
7. Dr. H.S. Patange	Member	Online
8. CA Anand Barpute	Member	Online
9. Miss Samreen Baywani	Member	Present

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10.	CA Vishal Chavan	Member	Absent
11.	Dr. Sumaya Ranjan	Member	online
12.	Miss Anita Parmar	Member	online
13.	Mr. Gaurang Vora	Member	online
14.	Shri. A.V. Aradhya	Member	Absent
15.	Miss. T.M. Shaikh	Member	Present
16.	Miss. A.K. Dalsaraf	Member	(Autonality)
17.	Miss. A.D. Sawalsure	Member	Present

First of all the chairman of the meeting Dr. V.D. Dhumal gave the introduction of new members Dr. H.S. Patange (V.C. Nominee), Miss. Anita Parmar (member, outside expert (BFSSI-SSC) and Mr. Gaurang Vora (member outside Expert, BFSSI-SSC) who were present in the meeting and welcomed them. He also explained the objectives of the today's meeting. The main objective of the meeting was to analyse the feedback taken from the students and reduction of Syllabus as per the university guidelines due to COVID-19 pandemic.

1. TO APPROVE THE MINUTES OF PREVIOUS BOG MEETING.

Chairman Dr. V.D. Dhumal was taken the feedback from the students of the current.

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by the Bos in the previous meeting through the google form, out of 26 registered students, 22 students were given the response. The silent features of the feedback were as follows-

no.	question	feedback
1.	Applicability / relevance to real life situations & local development needs.	15 (68.2%) students saying it is good.
2.	Weightage given to employability Entrepreneurship and skill development	14 (63.6%) students saying it is good.
3.	Size of syllabus in terms of load on the students.	10 (45.5%) students saying it is good followed by 8 (36.4%) saying average.
4.	Weightage given to project	12 (54.5%) students saying it is good.
5.	Weightage given to practical, field work comment	11 (50%) students saying it is good/ excellent.
6.	Inclusion / incorporation of latest advancements in the subject.	13 (59.1%) students saying it is good
7.	Difficulty level of course Content	11 (50%) students saying it is good.
8.	Fulfillment of learning objectives	12 (54.5%) students saying it is good.

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| 9. | Level of course outcomes (expected) | 10 (45.5%) students saying it is good. |
| 10. | Weightage given to learning Values (in terms of knowledge, concepts, manual skills analytical abilities and broadening perspectives) | 16 (72.7%) students saying it is good. |
| 11. | quality, clarity and relevance of textual reading/ reference material / study material | 13 (59.1%) students saying it is good. |
| 12. | Creation of interest to pursue higher education | 15 (68.2%) students saying it is good. |
| 13. | Overall rating | 13 (59.1%) students saying it is good. |

The honorable members of BOS approved the feedback analysis after thorough discussion on it.

3. Decision on reduction of course content due to COVID-19 as per the directions of the university.

As per the university guidelines 20% of the course contents can be reduced for the programmes. After deliberations about the merits and demerits of reducing

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not to reduce the syllabus as there are enough time to complete the syllabus and also large interest of the benefits of the students. The following resolution was unanimously passed to that effect.

Finally resolved that, 'the syllabus of the programme not to reduce as per the guidelines of university for the large interest of the students and consent of the faculty members'. The members also congratulated the faculty members for their willingness to teach the complete syllabus though the university allows reducing them.

4. Any other matter with the permission of chair. With the permission of the chair, Dr. H.S. Patange, wanted to know the mode of end semester examinations to be conducted in the current academic year. Hon'ble member Dr. A.J. Raju informed the meeting that as per the guidelines of the UGC, state government and university the institution conducted the examinations both in online and offline mode. The question paper pattern was MCQs. The online examinations were conducted through tailor made software for conducting online examinations. The chairman also informed the meeting that the end

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Semester examination of the academic year 2020-21 will be conducted as per the directions of the UGC, state government and university.

5. Vote of thanks.

As there was no subject for further discussion, the chairman expressed a vote of thanks and the meeting terminated with the consent of one and all.

[Handwritten signatures]



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