



प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

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D.O. No.F.No.1-14/2020 (Website)

5<sup>th</sup> March, 2020

Dear Madam/Sir,

This is in reference to communications received from Secretary, Department of Health and Family Welfare and Joint Secretary (HE), MHRD regarding taking preventive measures to combat the threat of the Novel Coronavirus (COVID-19), as some cases of the virus have been reported in the country. Towards this, a coordinated and collective effort in a mission mode is needed, therefore all universities and their affiliated colleges are requested to take necessary precautions and follow the advisory given below to help in prevention /reduction of the transmission of the virus.

**Advisory for Universities and Colleges – Novel Coronavirus (COVID19)**

**Universities and Colleges are advised to:**

- Avoid large gatherings on campus.
- Any student/ staff with travel history to any COVID-19 affected country or in contact with such persons in last 28 days, should be monitored and home quarantined for 14 days.
- Faculty should be alert towards any student with signs and symptoms i.e. fever, cough and difficulty in breathing, and should immediately have the student tested.
- Till advised by the treating doctor the student should not join campus.
- Faculty staff and students should also be advised about simple public health measures of hand and respiratory hygiene.

**Hand hygiene:** Wash hands frequently and thoroughly with soap & water or use alcohol based hand sanitizer, even when hands are visibly clean.

**Respiratory hygiene:**

1. Everyone should cover their mouth with a tissue/handkerchief (or their sleeve if there are no tissues available) when they cough or sneeze and wash their hands afterwards.
  2. Do not touch your eyes, nose and mouth.
  3. Everyone should throw away used tissues in a bin and wash their hands after contact with coughing/sneezing.
- Frequently touched surfaces – door knobs, switches, desk tops, hand railings etc, should be disinfected.
  - Provide alcohol based hand cleaners/sanitizers in frequented spots of the universities/colleges.
  - Ensure availability of soap and water in rest rooms at all times.
  - Foot operated pedal bins lined with plastic bag should be provided in each classroom & rest room.
  - In hostels, health status of students as well as the other ancillary staff should be monitored on regular basis. In case, there are suspected cases, the authorized local medical authority should be called for examination.
  - Anybody with signs & symptoms (cough, fever or difficulty in breathing) should call State/UT helpline number or Ministry of Health & Family Welfare's 24X7 helpline at 011 2397846 or visit public health facility with a mask or mouth covered

An information pamphlet received from the Ministry of Health & Family Welfare to sensitize the students is enclosed.

With regards,

Yours sincerely,

(Rajnish Jain)

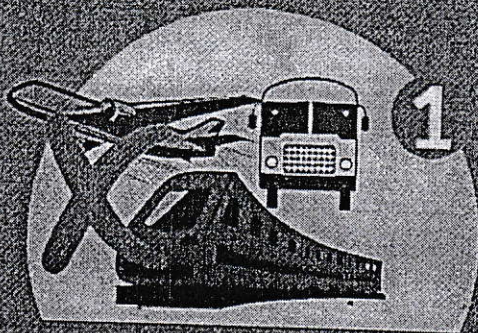
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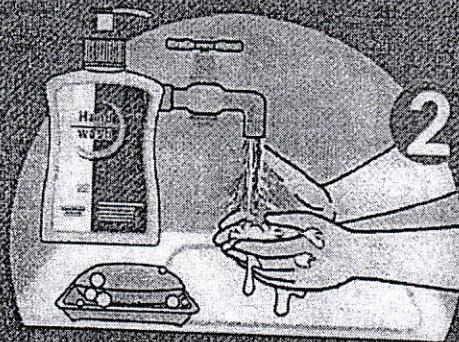


Ministry of Health & Family Welfare  
Government of India

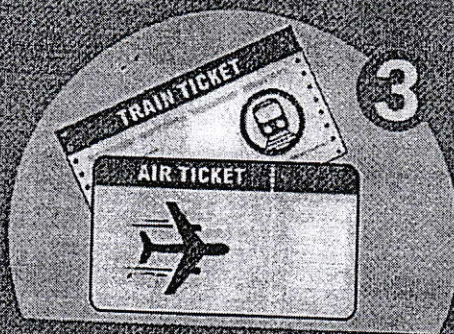
# Reduce the risk of Coronavirus infection Follow these important precautions



**1**  
Avoid travel if you are  
suffering from fever and cough



**2**  
Wash your hands frequently  
with soap and water



**3**  
Share your travel history with  
your health worker (ASHA/ ANM)



If you have cough, fever  
or difficulty in breathing,

**Stay  
protected!**

**Stay safe from  
Coronavirus!**

If you have returned  
from Wuhan China after  
January 15, then get  
yourself tested for  
2019-nCoV. To know  
about the centres for  
testing call the Ministry  
of Health and Family  
Welfare Helpline.

If you have returned  
from China in the last  
15 days or have been in  
contact with any person  
affected by coronavirus  
then limit your contact  
with others and use a  
separate room for  
sleeping.

If you develop fever,  
cough and difficulty  
in breathing within  
28 days of return  
from China,  
immediately call the  
Ministry of Health  
and Family Welfare  
Helpline.





**Remember  
to wash  
hands  
with soap  
frequently**



ter coughing and sneezing



### After using toilet



**Clean your hands before and after caring for sick person**



**Before cooking, after cooking  
and before eating food**



**Stay safe from  
Coronavirus!**

If you have cough, fever  
or difficulty in breathing,

(You have a chance)  
 from William Gillette and  
 Broadway. It's a 1924  
 year, and I'm  
 2442 in my life now.  
 And the answer for  
 getting out of my house  
 and all the family  
 William Gillette

If you have experienced iron deficiency in the last 30 days, or have had iron deficiency in the past 30 days, you may be affected by iron deficiency anemia. You may not know it, but you can do your share and get a separate room for sleeping.

liver development  
gout, and all flu  
and dealing with  
28 days or return  
from China  
immediately call  
Ministry of Health  
and Family Welfare  
Hotline

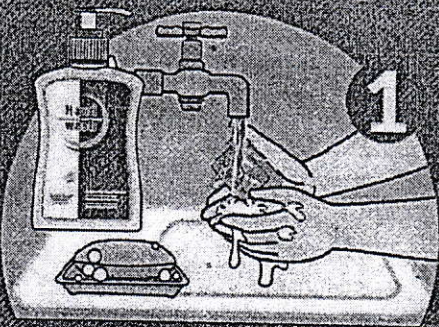
01 11 22070014





Ministry of Health & Family Welfare  
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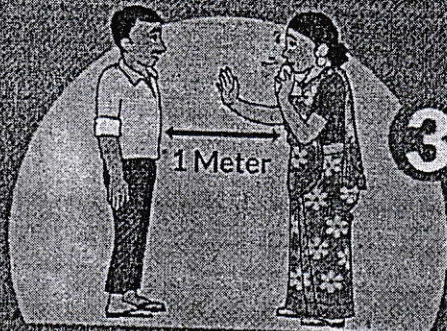
# Reduce the risk of Coronavirus infection Follow these important precautions



1  
Wash hands with soap and water frequently



2  
When coughing and sneezing, cover mouth and nose with handkerchief, tissue or elbow



3  
Avoid close contact with anyone with cold, cough or flu like symptoms



If you have cough, fever or difficulty in breathing,

**Stay protected!**

If you have returned from Wuhan, China after January 23, then get yourself tested for 2019-nCoV. To know about the centres for testing, call the Ministry of Health and Family Welfare Helpline.

**Stay safe from Coronavirus!**

If you have returned from China in the last 15 days or have been in contact with any person affected by Coronavirus, then limit your contact with others and use a separate room for sleeping.

If you develop fever, cough and difficulty in breathing within 28 days of return from China, immediately call the Ministry of Health and Family Welfare Helpline.